



Warrumbungle Shire Council

Council meeting

Thursday, 17 July 2014

**to be held at the Council Chambers,
59 Binnia Street, Coolah**

commencing at 10.00 am

Mayor

Councillor Peter Shinton

Deputy Mayor

Councillor Murray Coe

COUNCILLORS

Councillor Gary Andrews

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Victor Schmidt

Councillor Chris Sullivan

Councillor Ron Sullivan

Councillor Denis Todd

MANAGEMENT TEAM

Steve Loane (General Manager)

Rebecca Ryan (Director Corporate Services)

Kevin Tighe (Director Technical Services)

Leeanne Ryan (Director Development Services)

Warrumbungle Shire Council

Vision

Excellence in Local Government

Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

We Value

Honesty

Frank and open discussion, taking responsibility for our actions

Integrity

Behaving in accordance with our values

Fairness

Consideration of the facts and a commitment to two way communication

Compassion

Working for the benefit and care of our community and the natural environment

Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

Transparency

Open and honest interactions with each other and our community

Passion

Achievement of activities with energy, enthusiasm and pride

Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

Opportunity

To be an enviable workplace creating pathways for staff development

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 17 July 2014

NOTICE is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 17 July 2014 at the Council Chambers, 59 Binnia Street, Coolah commencing at 10.00am

AGENDA

Welcome

Turn Off Mobile Phones

Order of Business

Forum

Apologies

Disclosure of Interest

 Pecuniary Interest

 Non Pecuniary Conflict of Interest

Reports

Reports to be considered in Closed Council

 Item 1C IT – Replacement of Server and Data Storage Environment

 Item 2C General Manager Annual Performance Review Report

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STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Matters to be dealt with “in committee”

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The items relate to a commercial in confidence matter and personnel matter and are classified CONFIDENTIAL under Section 10A(2)(a) and (c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

FURTHER that Council resolve:

- (a) that Council go into closed committee to consider business relating to a commercial in confidence matter and a personnel matter
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(a) and (c) as outlined above
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

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STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Item 1 Minutes of Ordinary Council Meeting – 19 June 2014

Division:	Executive Services
Management Area:	Governance
Author:	Corporate Services Administration Officer – Erin Player
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Ensure that communities of the shire have opportunities to be informed about and involved in Council's activities and decision making

PRESENT: Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Clancy, Cr Coe, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, Cr Todd, General Manager (Steve Loane), Director Corporate Services (Rebecca Ryan), Director Technical Services (Kevin Tighe) and Director Development Services (Leeanne Ryan).

In attendance: Corporate Services Administration Officer (Erin Player)

10.04am

Forum

Anthony O'Halloran discussed the coal seam gas and the affects of the excess salt in the water, the concept of a bond for remediation and reparation to original state, and the fragmentation of Vegetation.

The Mayor called for Declarations of Pecuniary Interest and Non Pecuniary Interest

The Director Corporate Services declared a non-pecuniary interest in the matter 2C **Code of Conduct Investigation Report**.

REPORTS

Item 1 Minutes of Ordinary Council Meeting – 15 May 2014

361/1314 RESOLVED that the resolutions contained in the Minutes of the Ordinary Council meeting held on 15 May 2014 be endorsed.

Capel / Coe
The motion was carried

Item 2 Minutes of Traffic Advisory Committee Meeting held on 29 May 2014

362/1314 RESOLVED:

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held on 29 May 2014.
2. That further information be sought on the request for a dedicated carpark for disabled drivers in front of the Coolah School of Arts building, in particular information about access from road shoulder to footpath and information about access from footpath to building **FURTHER** that access issues associated with this request are considered as part of the Pedestrian Access Mobility Plan.

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3. That further information be sought on the request for a dedicated carpark for disabled drivers in front of the Warrumbungle Community Care Office in Coolah, in particular information about access from road shoulder to footpath and information about access from footpath to building **FURTHER** that access issues associated with this request are considered as part of the Pedestrian Access Mobility Plan.
4. That to encourage drivers to slow down on both approaches to the 'dip' in Bullinda Street, at the intersection with Renshaw Street in Binnaway, the following actions be taken:
 - Investigate and prepare sketch plans for kerb blisters in Bullinda Street.
 - Change traffic priority by placing 'Give Way' signs in Bullinda Street for a trial period of 12 months.
5. That request from the Baradine Sesqui-Centenary Committee to close Wellington Street on Friday, 2 October 2015 between 6.00 pm and midnight, and again on Sunday, 4 October 2015 between 10.00 am and 12.00 pm, be approved subject to compliance with Council's Road Closure Policy.
6. That a review of sight distance and access advance warning signs be undertaken of the Warrumbungle Quarry off the Newell Highway, south of Coonabarabran **FURTHER** that information and safety concerns be forwarded to the Roads & Maritime Services.
7. That in relation to the intersection of Forest Road and Manus Drive, which is located south of Mendooran, the following actions be taken:
 - Relocate the 'Neighbourhood Watch' sign from Forest Road to Manus Road.
 - Replace the 'Watch for Entering Traffic' sign, with a fluorescent 'School Bus Turning' sign – Size B.
 - Confirm that distance of existing advance warning sign on the southern approach is in accordance with guidelines.
 - Confirm extent of school bus movements at the intersection.
8. That request by owner of 'Talbragar Park' for a school bus stop sign at the entrance to the property be refused unless the road shoulder opposite the entrance is upgraded, which is the owner's expense. The request from the owner for a 'Concealed Entrance' sign be refused as there is no warrant for such a sign **FURTHER** that Council investigate preparation of a Rural Bus Stop Policy.
9. That request by the Coonabarabran Local Aboriginal Lands Council to close John Street between the Tennis Club entrance and the Town Hall on Tuesday, 26 May 2015 for 15 minutes between 10.30 am and 10.45 am be approved subject to preparation of a Traffic Control Management Plan that involves the NSW Police Force implementing a 'rolling road closure' between the bridge and the Town Hall and also submission of public liability insurance coverage for the event **FURTHER** that RMS be advised of the proposed road closure event.

Capel / Schmidt
The motion was carried

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Item 3 Minutes of Baradine Floodplain Management Advisory Committee Meeting – 26 May 2014

363/1314 RESOLVED:

1. That Council accepts the Minutes of the Baradine Floodplain Management Advisory Committee meeting held on 26 May 2014.
2. That further investigation and design be undertaken on Scheme 1 as outlined in the Report by Lyall & Associates entitled 'Levee Options Working Paper – April 2014'. The investigations to include incorporation of a LIDAR Survey in a two dimensional hydraulic model of flood inundation area **FURTHER** that no more investigation and design be undertaken on Scheme 2.
3. That the Baradine Flood Planning Area Map (1% + 0.5m extent) on Council's website be updated to include the Flood Inundation Map shown on Council's Local Environmental Plan.

Todd / R Sullivan
The motion was carried

Item 4 Minutes of Consultative Advisory Committee Meeting – 29 April 2014

364/1314 RESOLVED that Council notes the Minutes from the Consultative Advisory Committee meeting held on 29 April 2014 at Coonabarabran.

Schmidt / R Sullivan
The motion was carried

Item 5 Minutes of Work Health & Safety Meeting – 29 April 2014

365/1314 RESOLVED that Council accept the minutes from the Work Health & Safety Committee meeting held on 29 April 2014 at Coonabarabran.

C Sullivan / Todd
The motion was carried

Item 6 Minutes of Social Services Advisory Committee Meeting – 14 May 2014

366/1314 RESOLVED that Council notes the Minutes from the Social Services Advisory Committee meeting held on 14 May 2014 at Coonabarabran.

Todd / Schmidt
The motion was carried

Item 7 Economic Development and Tourism Advisory Committee Meeting Minutes

367/1314 RESOLVED:

1. That Council underwrite the cost of production, including design and publication, of a new tourism brochure for Warrumbungle Shire as a one off strategy with funds allocated from the Mayor's Bushfire Appeal as a means of providing financial relief to advertisers; the funds would subsidise those advertisers who have contributed to the previous brochure and a scaled subsidy would be offered to new advertisers
2. That Council make representations re the establishment of a weather station within the local area that would provide accurate readings and forecasts reflective of the highlands in which we live
3. That an amended budget be prepared for consideration at the next meeting for the 2014-15 financial year with calculations included for Consumer Shows, Newell Highway Promotions participation, Sydney Airport Promotional Campaign.

Schmidt / Capel
The motion was carried

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Item 8 Minutes of Baradine Community Consultation Meeting – 24 March 2014

368/1314 RESOLVED that Council accept the minutes from the Baradine Community Consultation Meeting held on 24 March 2014 at Baradine.

Todd / Capel
The motion was carried

Item 9 Minutes of Coolah Community Consultation Meeting – 25 March 2014

369/1314 RESOLVED that Council accept the minutes from the Coolah Town Committee meeting held on 25 March 2014 at Coolah.

Capel / Todd
The motion was carried

Item 10 Minutes of Coonabarabran Community Consultation Meeting – 31 March 2014

370/1314 RESOLVED that Council accept the minutes from the Coonabarabran Community Consultation Meeting held on 31 March 2014.

Schmidt / Capel
The motion was carried

Item 11 Minutes of Dunedoo Community Consultation Meeting – 1 April 2014

371/1314 RESOLVED that Council accept the minutes from the Community Consultation Meeting held 1 April 2014 at Dunedoo.

C Sullivan / Coe
The motion was carried

Item 12 Minutes of Mendooran Community Consultation Meeting – 7 April 2014

372/1314 RESOLVED that Council accept the minutes from the Mendooran Community Consultation Meeting held on 7 April 2014.

C Sullivan / Capel
The motion was carried

Item 13 Minutes of Binnaway Community Consultation Meeting – 8 April 2014

373/1314 RESOLVED that Council accept the minutes from the Binnaway Community Consultation Meeting held on 8 April 2014 at Binnaway.

C Sullivan / Capel
The motion was carried

Minutes of Plant Advisory Committee Meeting held on 19 June 2014

374/1314 RESOLVED:

1. That Council accepts the Minutes of the Plant Advisory Committee meeting held on 19 June 2014.
2. That Council purchase a suitable vehicle similar to a Subaru Forester or Holden Captiva to be used by the Manager Children's and Community Services up to a value of \$35,000.00 (ex GST) **FURTHER** that this vehicle will be placed into Council's 10 year Plant Replacement Program.
3. That Council only purchases a suitable vehicle when the position of Manager Projects is filled.
4. That Council purchase a 4 wheel drive single cab utility fitted with a steel tray back with drop sides to be used by the Warrumbungle Quarry Superintendent up to a value of \$35,000.00 (ex GST) **FURTHER** that this vehicle will be placed into Councils 10 year plant replacement program.

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5. That Council authorise the Manager Fleet Services to investigate the purchase of an additional super dog trailer/s and **FURTHER** that in consultation with the General Manager and Director Technical Services, approve the purchase of a trailer/s as required.

Coe / R Sullivan

The motion was carried

10.35am

375/1314 RESOLVED that standing orders be suspended for presentation by Auditor.

R Sullivan / C Sullivan

The motion was carried

10.36am

Presentation

Paul Cornell, external Auditor from Forsyths, made a presentation about the external audit process.

11.21am

376/1314 RESOLVED that standing orders be resumed.

Schmidt / R Sullivan

The motion was carried

Item 14 Notice of Motion – Councillor Coe

377/1314 A motion was moved by Councillor Coe and seconded by Councillor C Sullivan that the Warrumbungle Shire Council apply to the geographical names board to rename the Cobbora road to Charlie Nott Drive.

The motion was put and carried.

Item 15 Determination of the Local Government Remuneration Tribunal 2014

378/1314 RESOLVED that Warrumbungle Shire Council adopts the maximum annual fee of \$10,740 for Councillors and \$23,440 for the Mayor for the 2014-2015 financial year, being in accordance with the determination of the Local Government Remuneration Tribunal under Sections 239 and 241 of the Local Government Act 1993.

Schmidt / R Sullivan

The motion was carried

Item 16 2014 Local Government NSW Annual Conference

379/1314 RESOLVED that the Mayor, General Manager, Councillor Ron Sullivan and Councillor Murray Coe accompanied by their partners attend the 2014 LGNSW Conference and that all transport, transfers, accommodation and meals be provided as per the Payment of expenses and Provision of facilities to Elected Members policy.

R Sullivan / Coe

The motion was carried

Item 17 Delegations of Authority to the General Manager

380/1314 RESOLVED that Council delegate to the General Manager the additional legislation; Contaminated Land Management Act 1987 and Plumbing and Drainage Act 2011.

Schmidt / Capel

The motion was carried

11.32am

381/1314 RESOLVED that standing orders be suspended to break for morning tea.

Clancy/Capel

The motion was carried

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11.56am

382/1314 RESOLVED that standing orders be resumed.

Clancy/Capel
The motion was carried

Item 18 Castlereagh Macquarie County Council Interest Free Loan

383/1314 RESOLVED that Council provide Castlereagh Macquarie County Council with an interest free loan of \$50,000 for a period of three (3) years, noting a reduced interest income in the Delivery Program of \$4,500 for the period of the loan.

Coe / Schmidt
The motion was carried

Item 19 Restart NSW Funding Deed – Cobbora Transition Fund

384/1314 RESOLVED that Council approves the General Manager and Mayor to affix Council's Seal, sign and execute the Restart NSW Funding Deed.

C Sullivan / Capel
The motion was carried

Item 20 Council Resolutions Report June 2014

Received.

Item 21 Report from Human Resources – May 2014

Received.

Item 22 Youth Development Program Funding Agreement

385/1314 RESOLVED that Council authorise the Mayor and General Manager to sign and affix Council's seal to the NSW Department of Family and Community Services Funding Agreement 1 July 2014-30 June 2017.

Schmidt / C Sullivan
The motion was carried

Item 23 IT – Managed Services for User Support and Infrastructure

386/1314 RESOLVED that Council accepts the *Agreement for Managed Services – Support and Maintenance IT End User Support* contract with Tamworth Regional Council from 1 July 2014 to 30 June 2016 to provide Network Infrastructure, End User Help Desk and Telephony VoIP Support services to Warrumbungle Shire Council.

R Sullivan / Schmidt
The motion was carried

Item 24 Mobile and Voice (Fixed Line) Telephone Services

387/1314 RESOLVED that Council accepts the Telstra LGP Services Agreement Terms for Warrumbungle Shire Council.

C Sullivan / Schmidt
The motion was carried

Item 25 NSW Public Library Funding Campaign

388/1314 RESOLVED that Council provide support to the campaign mounted by the NSW Public Library Associations for increased state funding to local government for public libraries by:

1. Making representation to the Local State Member in relation to the need for additional funding from the NSW State Government for the provision of public library services.

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2. Writing to the Hon Troy Grant MP, Minister for the Arts, calling upon the NSW Government to implement the Reforming Public Library Funding submission of the Library Council of NSW in 2012 for the reform of the funding system for NSW public libraries.
3. Placing posters and a petition to the State Government for the public to sign in the Coonabarabran, Baradine, Dunedoo, Coolah, Binnaway and Mendooran Libraries in relation to the need for additional funding from the NSW State Government for the provision of public library services.

Schmidt / Capel
The motion was carried

Item 26 Operational Plan and Delivery Program 2014/2015 to 2017/2018

389/1314 RESOLVED that Council adopts the Warrumbungle Shire Council Operational Plan and Delivery Program 2014/2015 to 2017/2018 **FURTHERMORE:**

1. In accordance with s514 of the Local Government Act 1993, Council has declared the category of each parcel of rateable land within its area within one or other of the following categories:
 - Residential
 - Farmland
 - Business
 - Mining
2. In accordance with s535 of the Local Government Act 1993 that Council make and levy the following ordinary rates and annual charges for the 2014/2015 financial year.

Residential Rate (sub category Baradine) ad valorem amount be set at two point four one two three cents (\$0.024123) in the dollar plus a base rate amount of one hundred and seventy two dollars (\$172.00). The amount raised via base amount is equal to 42% of the total levy.

Residential Rate (sub category Binnaway) ad valorem amount be set at one point two two eight eight cents (\$0.012288) in the dollar plus a base rate amount of one hundred and twenty six dollars (\$126.00). The amount raised via base amount is equal to 47% of the total levy.

Residential Rate (sub category Coolah) ad valorem amount be set at one point three five zero two cents (\$0.013502) in the dollar plus a base rate amount of two hundred and nineteen dollars (\$219.00). The amount raised via base amount is equal to 45% of the total levy.

Residential Rate (sub category Coonabarabran) ad valorem amount be set at zero point nine two six four cents (\$0.009264) in the dollar plus a base rate amount of two hundred and fifty three dollars (\$253.00). The amount raised via base amount is equal to 42% of the total levy.

Residential Rate (sub category Dunedoo) ad valorem amount be set at zero point six nine eight five six cents (\$0.0069856) in the dollar plus a base rate amount of two hundred and sixty six dollars (\$266.00). The amount raised via base amount is equal to 47% of the total levy.

Residential Rate (sub category Mendooran) ad valorem amount be set at one point eight six eight two cents (\$0.018682) in the dollar plus a base rate amount of one hundred and eighty eight dollars (\$188.00). The amount raised via base amount is equal to 46% of the total levy.

Residential Rate (sub category Cobbora) ad valorem amount be set at zero point four seven eight nine cents (\$0.004789) in the dollar plus a base rate amount of one hundred and nineteen dollars (\$119.00). The amount raised via base amount is equal to 44% of the total levy.

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Residential Rate (sub category Coolabah Estate) ad valorem amount be set at zero point four three six one cents (\$0.004361) in the dollar plus a base rate amount of one hundred and thirty seven dollars (\$137.00). The amount raised via base amount is equal to 46% of the total levy.

Residential Rate (sub-category Rural) ad valorem amount be set at zero point seven four seven nine two cents (\$0.0074792) in the dollar plus a base rate amount of two hundred and twenty three dollars (\$223.00). The amount raised via base amount is equal to 32% of the total levy.

Residential Rate (sub category – Villages One – Kenebri, Ulamambri, Neilrex, Bugaldie, Rocky Glen, Purlewaugh) ad valorem amount be set at two point two two five cents (\$0.02225) in the dollar plus a base rate amount of one hundred and fourteen dollars (\$114.00). The amount raised via base amount is equal to 43% of the total levy.

Residential Rate (sub category Village Two – Leadville, Merrygoen, Uarbry) ad valorem amount be set at one point four two five two cents (\$0.014252) in the dollar plus a base rate amount of ninety five dollars (\$95.00). The amount raised via base amount is equal to 46% of the total levy.

Farmland Rate ad valorem amount be set at zero point four three two two two seven cents (\$0.00432227) in the dollar plus a base rate amount of five hundred and thirty six dollars (\$536.00). The amount raised via base amount is equal to 20% of the total levy.

Business Rate (sub category Baradine) ad valorem amount be set at three point three seven nine two cents (\$0.033792) in the dollar plus a base rate amount of two hundred and fifty three dollars (\$253.00). The amount raised via base rate amount is equal to 43% of the total levy.

Business Rate (sub category Binnaway) ad valorem amount be set at two point two five four two cents (\$0.022542) in the dollar plus a base rate amount of one hundred and ninety six dollars (\$196.00). The amount raised via base rate amount is equal to 41% of the total levy.

Business Rate (sub category Coolah) ad valorem amount be set at two point seven zero two five cents (\$0.027025) in the dollar plus a base rate amount of three hundred and fifty dollars (\$350.00). The amount raised via base amount is equal to 46% of the total levy.

Business Rate (sub category Coonabarabran) ad valorem amount be set at two point nine eight seven eight five cents (\$0.0298785) in the dollar plus a base rate amount of four hundred and eighteen dollars (\$418.00). The amount raised via base amount is equal to 17% of the total levy.

Business Rate (sub category Dunedoo) ad valorem amount be set at one point one two eight cents (\$0.01128) in the dollar plus a base rate amount of three hundred and seventeen dollars (\$317.00). The amount raised via base amount is equal to 46% of the total levy.

Business Rate (sub category Mendooran) ad valorem amount be set at one point seven zero three cents (\$0.01703) in the dollar plus a base rate amount of one hundred and ninety one dollars (\$191.00). The amount raised via base amount is equal to 40% of the total levy.

Business Rate (sub category General) ad valorem amount be set at two point four zero nine one cents (\$0.024091) in the dollar plus a base rate amount of two hundred and eighty one dollars (\$281.00). The amount raised via base amount is equal to 14% of the total levy.

Business Rate (sub category Village One – Kenebri, Ulamambri, Neilrex, Bugaldie, Rocky Glen, Purlewaugh) ad valorem amount be set at six point zero six eight cents (\$0.06068) in the dollar plus a base rate amount of one hundred and forty four dollars (\$144.00). The amount raised via base amount is equal to 21% of the total levy.

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Business Rate (sub category Village Two – Leadville, Merrygoen, Uarbry) ad valorem amount be set at six point nine six two cents (\$0.06962) in the dollar plus a base rate amount of one hundred and twelve dollars (\$112.00). The amount raised via base amount is equal to 24% of the total levy.

Mining Rate ad valorem amount be set at twenty cents (\$0.2) in the dollar plus a base rate amount of ten thousand dollars (\$10,000.00).

Water Access Charges

Mendooran Water Access charge be set at eight hundred and sixteen dollars (\$816.00) for all rateable and non-rateable properties within the town boundary connected or able to be connected to the Mendooran Water supply and further any other properties outside the town boundary that are connected to or able to be connected to the water supply.

Coonabarabran Water Access charge be set at three hundred and sixty dollars (\$360.00) for all rateable and non-rateable properties within the town boundary connected or able to be connected to the Coonabarabran Water supply and further any other properties outside the town boundary that are connected to or able to be connected to the water supply.

Timor Gravity Main Water access charge be set at three hundred and sixty dollars (\$360.00) for all properties connected to the Timor Dam Gravity Main outside of the town boundary.

Baradine Water access charge be set at three hundred and sixty dollars (\$360.00) for all rateable and non-rateable properties within the town boundary connected or able to be connected to the Baradine Water supply and all rural properties not within the town boundary that are connected to or able to be connected to the Baradine Water supply.

Binnaway Water access charge be set at three hundred and sixty dollars (\$360.00) for all rateable and non-rateable properties within the town boundary connected or able to be connected to the Binnaway Water supply and all rural properties not within the town boundary that are connected to or able to be connected to the Binnaway Water supply

Village Water access charge be set at three hundred and sixty dollars (\$360.00) for all properties in the villages of Kenebri, Bugaldie and Merrygoen that are connected to the village water supplies.

Coolah Water Access charge be set at three hundred and sixty dollars (\$360.00) for all rateable and non-rateable properties within the town boundary connected or able to be connected to the Coolah Water supply and further any other properties outside the town boundary that are connected to or able to be connected to the water supply.

Dunedoo Water Access charge be set at three hundred and sixty dollars (\$360.00) for all rateable and non-rateable properties within the town boundary connected or able to be connected to the Dunedoo Water supply and further any other properties outside the town boundary that are connected to or able to be connected to the water supply.

Water Usage Charges

Water Usage Charge in all areas be set at one dollar and eighty cents (\$1.80) per kilolitre.

Sewerage Charges

User Pay Sewerage Charges Residential Properties - Connected be set at four hundred and fifty eight dollars (\$458.00)

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User Pay Sewerage Charges Residential Properties – Not Connected be set at two hundred and ninety four dollars (\$294.00)

User Pay Sewerage Charges Non-Residential Properties - minimum charge be set at four hundred and fifty eight dollars (\$458.00)

User Pay Sewerage Charges Non-Residential Properties - Access Charge 20mm water meter size be set at two hundred and ninety four dollars (\$294.00)

User Pay Sewerage Charges Non-Residential Properties - Access Charge 25mm water meter size be set at four hundred and fifty nine dollars (\$459.00)

User Pay Sewerage Charges Non-Residential Properties - Access Charge 32mm water meter size be set at seven hundred and fifty two dollars (\$752.00)

User Pay Sewerage Charges Non-Residential Properties - Access Charge 40mm water meter size be set at one thousand and one hundred and seventy four dollars (\$1,174.00)

User Pay Sewerage Charges Non-Residential Properties - Access Charge 50mm water meter size be set at one thousand eight hundred and thirty five dollars (\$1,835.00)

User Pay Sewerage Charges Non-Residential Properties - Access Charge 80mm water meter size be set at four thousand six hundred and ninety seven dollars (\$4,697.00)

User Pay Sewerage Charges Non-Residential Properties- Access Charge 100mm water meter size be set at seven thousand three hundred and thirty nine dollars (\$7,339.00)

User Pay Sewerage Charges Non-Residential Properties – Not Connected be set at two hundred and ninety four dollars (\$294.00)

User Pay Sewerage Charges Non-Residential Properties - consumption charge be set at zero point seven seven cents per kL (\$0.77/kL)

3. In accordance with s496 of the Local Government Act, 1993 that Council make and levy the following annual charges for the provision of domestic and non domestic waste management services, and recycling charge for each parcel of rateable land for which the service is available for the year 2014/2015.

Base Charge

Waste Management Charge on all rateable properties be set at one hundred dollars (\$100.00).

Additional Usage Charges – Domestic

Domestic Waste Charge (Urban – Occupied) be set at three hundred and ten dollars (\$310.00) for the rendering of one (1) weekly service.

Domestic Waste Charge (Urban – Vacant) be set at zero dollars (\$0.00)

Domestic Waste Charge (Rural Run – Used) be set at three hundred and ten dollars (\$310.00) for the rendering of one (1) weekly service.

Domestic Waste Charge (Rural Run – Not Used) be set at zero dollars (\$0.00)

Additional Usage Charge – Non Domestic

Non Domestic Waste Service charge be set at three hundred and ten dollars (\$310.00) for the rendering of one (1) weekly service.

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Non Domestic Waste – Recycling Charge be set at two hundred and five dollars (\$205.00) for the rendering of one (1) weekly service.

4. In accordance with s566 (3) of the Local Government Act 1993, the Council adopt the maximum allowable interest rate of 8.5% as determined by the Minister to apply to all overdue Rates and Charges for the financial year 2014/2015.
5. That the schedule of Fees and Charges contained within the Operational Plan and Delivery Program for the financial year 2014-2015 be adopted.

Schmidt / Todd
The motion was carried

Item 27 Long Term Financial Plan (LTFP) 2014/15 – 2023/24

390/1314 RESOLVED that Council endorse the updated 2014/15 Long Term Financial Plan.

Schmidt / C Sullivan
The motion was carried

Item 28 Interim Management Letter 2013/14 Financial Year

Received.

Item 29 Bank Reconciliation for month ending 31 May 2014

391/1314 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 31 May 2014.

Capel / C Sullivan
The motion was carried

Item 30 Investments and Term Deposits for Month ending 31 May 2014

392/1314 RESOLVED that Council accept the Investments Report for the month ending 31 May 2014.

Capel / Schmidt
The motion was carried

Item 31 Rates Report for Month Ending 31 May 2014

Received.

Item 32 Council Response to the Newell Highway Corridor Strategy

393/1314 RESOLVED that a submission, based on the draft document in Attachment 1.0 in the business paper, is prepared by Council in response to the NSW Government's Newell Highway Corridor Strategy.

Clancy / Todd
The motion was carried

Item 33 Membership of the Warrumbungle Pedestrian and Mobility Access Advisory Committee

394/1314 RESOLVED that Council accept the nominations for membership of the Warrumbungle Pedestrian and Mobility Access Advisory Committee from the following people; Mr Kevin Carberry, Ms Wendy Hill, Ms Ellen Mahne, Ms Jennifer Tucker, Mr Paul Baker & Ms Elizabeth Cutts. FURTHER that the membership of the community representatives on the Advisory Committee be increased to six (6).

Clancy / C Sullivan
The motion was carried

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Item 34 2014 IPWEA Roads Congress

395/1314 RESOLVED that Council note the contents of the communique from the NSW Local Roads Congress and furthermore the communique is presented to The Member for Barwon.

Clancy / Schmidt

The motion was carried

Item 35 2013/14 Technical Services Works Program – Road Operations, Urban Services & Water Services

Received.

Item 36 Heritage Advisor Reports

396/1314 RESOLVED:

1. That Council adopt the reports on the Heritage Advisory Service and Local Heritage Fund report for 2013/2014.
2. Furthermore Council adopt the 2014/2017 Draft Heritage Strategy.

Schmidt / Capel

The motion was carried

Item 37 Household Chemical Waste Collection Program

Received.

Item 38 Stocktake Visitor Information Centre Stocks – November 2013 to May 2014

397/1314 RESOLVED that Council notes the results of the November to May 2014 Stocktake at the Coonabarabran Visitor Information Centre and approves a nett stock write-on of \$76.59.

Clancy / R Sullivan

The motion was carried

Item 39 Development Applications

398/1314 RESOLVED that Council note the Applications Approved, during May 2014, under Delegated Authority.

R Sullivan / C Sullivan

The motion was carried

12.49pm

399/1314 RESOLVED that standing orders be suspended to break for lunch.

Capel / Andrews

The motion was carried

1.15pm

400/1314 RESOLVED that standing orders be resumed.

Capel / Andrews

The motion was carried

1.16pm

Presentation

Geoff Stephenson made a presentation on Council roads on the GIS maps.

1.34pm

Members of the public left the room.

1.35pm

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401/1314 RESOLVED that:

- (a) Council go into closed committee to consider business relating to commercial information and alleged contraventions.
- (b) pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) and (i) as outlined above
- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Coe / Capel

The motion was carried

1.49pm

Director Corporate Services left the room.

1.50pm

Cr Todd addressed the Council in defence of findings from the independent Code of Conduct Investigator.

1.53pm

Cr Todd left the room.

2.52pm

402/1314 RESOLVED that Council move out of closed Committee.

Coe / Capel

The motion was carried

2.52pm

Cr Todd and Director Corporate Services returned to the meeting.

The General Manager announced the following resolutions to the general meeting.

Item 1C Proposal to Extend the Operating Life of Warrumbungle Quarry

403/1314 RESOLVED that General Manager is authorised to continue investigations on a proposal to extend the life of current operations at Warrumbungle Quarry including negotiation with adjoining property owner for purchase of the property for a value outlined in the valuation report.

R Sullivan / Schmidt

The motion was carried

Item 2C Code of Conduct Investigation Report

404/1314 RESOLVED:

A motion was moved by Cr Clancy and seconded by Cr Andrews that Council determine that Councillor Todd not be censured over his actions on the day of the meeting and the matter be referred to the Office of Local Government.

Councillor Clancy moved a spill on the motion.

The motion was put and carried with Councillors Capel, Andrews, R Sullivan, Coe and Clancy each recording their vote in favour of the motion and Councillors C Sullivan, Schmidt and Shinton each recording their vote against the motion.

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Reasons chosen not to endorse the recommendations of the reviewer:

1. Believes there was no notification given to Councillor Todd in alteration of amendment of the business paper order.
2. Councillors were not interviewed – why were two councillors not interviewed as part of the investigation. Councillor Todd believes he has been denied natural justice.
3. Investigation lacks substance in relation to the perceived financial gain.

Item 3C Aged Debtors Account Write Off

405/1314 RESOLVED that Council write off the amount of \$3,854.09 being unrecoverable bad debts 2013/14.

R Sullivan / Todd
The motion was carried

There being no further business the meeting closed at 2.53pm.

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CHAIRMAN

RECOMMENDATION

That the resolutions contained in the Minutes of the Ordinary Council meeting held on 19 June 2014 be endorsed.

WARRUMBUNGLE SHIRE COUNCIL

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Item 2 Minutes of Traffic Advisory Committee Meeting – 26 June 2014

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 – Road networks throughout the shire need to be safe, well-maintained and adequately funded.

PRESENT: Cr Peter Shinton (Chair), Ms Jackie Barry (RMS), Mr Kevin Tighe (Director Technical Services), Mr Ken Smith (Road Safety Officer), Mr Colin Harper (Minister's Representative) and Mr Bikram Joshi (Manager Asset & Design).

APOLOGIES: Acting Sergeant Jason Conolly (NSW Police Force).

CONFIRMATION OF MINUTES:

55/1314 RECOMMENDED that the minutes of the Traffic Advisory Committee meeting held on Thursday, 29 May 2014 be confirmed.

Barry/Harper

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- Modification of Over Dimension Route in Coonabarabran to prevent over dimension parking in Edwards Street. Installation of broken centre line between John Street and Namoi Street.
- Proposal to Extend Centre Median in Binnia Street - Further investigations and site visit to be undertaken in relation to issue with northbound vehicles making a U turn at Campbell Street intersection. Plan to be prepared prior to site visit.
- Further investigations and site visit to be undertaken of sight distance concerns at the intersection of Digilah Street and Wallaroo Street.
- Investigate changing 'Give Way' signs in Namoi Street.
- Prepare a proposal for RMS consideration to change location of speed zone on the eastern approach to Mendooran.
- Copy of approval for 10 kph shared zone in Little Timor Street.
- Dedicated carpark for disabled drivers in front of Coolah School of Arts building – Further information to be sought on access from road shoulder to footpath and access from footpath to building. Access issues to be considered as part of PAMP.
- Dedicated carpark for disabled drivers in front of the Warrumbungle Community Care office in Coolah – Further information to be sought on access from road shoulder to footpath and access from footpath to building. Access issues to be considered as part of PAMP.
- Proposal to install rumble strips on approach to dip in Bullinda Street, Binnaway – Investigate and prepare sketch plans for kerb blisters in Bullinda Street; change traffic priority by placing 'Give Way' signs in Bullinda Street for a trial period of 12 months.
- Intersection of Manus Drive and Forest Road, south of Mendooran – Relocate 'Neighborhood Watch' sign from Forest Road to Manus Road; replace the 'Watch for Entering Traffic' sign with a fluorescent 'School Bus Turning' sign (size B); confirm that distance of existing advance warning sign on the southern approach is in accordance with guidelines; confirm extent of school bus movements at the intersection.
- Council investigate the preparation of a Rural Bus Stop Policy.

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- Advise RMS of damage and deterioration of fence panels on the Mary Jane Cain Bridge.

AGENDA ITEMS

- a) Coonabarabran Pony Club – Request for Closure of John Street for Annual Horse Parade on 26 September 2014

56/1314 RECOMMENDED that request by the Coonabarabran Pony Club to close John Street, between Edwards Street and Dalgarno Street on Friday, 26 September 2014, between 3.00 pm and 3.30 pm for the Annual Horse Parade be approved subject to compliance with Council's Road Closure Procedures.

Harper/Barry

- b) Bus Parking Concerns at Mendooran Central School

The Committee was advised that a line of guide posts have been installed to delineate student pedestrian area and bus parking area. Concerns raised by bus operators, which may require shifting the line of posts closer to the footpath. Further consultation to occur on site with RMS School Safety Officer. Adjustments to be made to location of school bus stop signs.

- c) Safety Concerns on the Locations of Bus Stop Areas on the Golden Highway near Dunedoo

57/1314 RECOMMENDED that formal contact be made with bus operator(s) regarding location of school bus stop areas on Golden Highway between 9 km and 13 km west of Dunedoo.

Barry/Harper

- d) Review of Traffic Priority for Over Dimension Route in Coonabarabran

Following a presentation of traffic flow at intersections on Namoi Street in Coonabarabran, it was determined that more traffic count information is required before any decisions are made. Furthermore, an inspection of each intersection will be undertaken by the Committee.

- e) Review of Standard Conditions for Road Closures

Council's standard set of procedures for closing a road for a street event was reviewed by the Committee. It was agreed that the following points should be incorporated into the procedures and referred back to the Committee for endorsement:

- Personnel providing information at street closures are not to direct traffic unless they have necessary qualifications and are authorised.
- Volunteers must comply with Council's Work Health & Safety Policy, including wearing Personnel Protective Equipment and not just a safety vest.
- As well as a Traffic Control Plan, a Traffic Management Plan must be prepared.

- f) Review of Travel Lane Width in John Street for Over Dimension Trucks

A presentation was made to the Committee on various options for parking layout in John Street. The aim of investigating parking arrangements is to increase the current width restriction in John Street to something more than 3 m. Following discussion, it was agreed that further investigation is needed in relation to layout, including width of parking bay and angle of parking. Furthermore, an analysis of wide loads using the Over Dimension Route should be undertaken to determine most common oversize width.

- g) RSO Monthly Report – May 2014

RSO Monthly Report for May 2014 was received and noted. In particular the following projects were discussed:

- Safety analysis of Black Stump Way – 3 year program.
- Low risk driving workshop.
- Pedestrian safety and Coonabarabran primary and community health.

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GENERAL BUSINESS

Traffic Management at the Coonabarabran Bunny Bazaar Event

A review of traffic management issues associated with the Bunny Bazaar Event that was held on the 29 May 2014.

58/1314 RECOMMENDED that the following actions be undertaken in relation to the Coonabarabran Bunny Bazaar Event:

- 1) The closure of John Street is extended to include the section between Cassilis Street and Castlereagh Street, and Dalgarno Street between the Police Station on the eastern side of John Street to the Eat It Café on the western side of John Street.
- 2) The location of market stalls to remain in the section of John Street between Dalgarno Street and Cassilis Street. No stalls to be erected in Dalgarno Street or in John Street north of the roundabout as these roads will be used for emergency access.
- 3) Traffic priority is given to vehicles travelling on the Detour Route, which means that location of 'Give Way' signs at the following intersections are changed for the duration of the John Street closure:
 - a. Baradine Road and Saleyards Road;
 - b. Namoi Street and Dalgarno Street;
 - c. Namoi Street and Cassilis Street.
- 4) Recommend to the Chamber of Commerce that an information brochure is made available to vehicles that are directed beyond the Detour Route.

Barry/Harper

Intersection of Golden Highway and Vinegaroy Road

Concern was raised about the lack of a right hand turn bay at the intersection of Golden Highway and Vinegaroy Road.

59/1314 RECOMMENDED that concerns about lack of right hand turn capacity at the intersection of the Golden Highway and Vinegaroy Road is formally conveyed to the Hunter Region of RMS.

Shinton/Barry

Dog Trap Gully

Concern raised about the intermittent change in speed zone from 100 kph to 70 kph whenever a police operation occurs at Dog Trap Gully on the Newell Highway. The RMS advise that this matter is currently being investigated.

Errant Use of Mobility Scooters on Road Travel Lanes

Following a report of an elderly person using a mobility scooter in the travel lane, and concerns for the safety of this person, Cr Shinton advised that he will seek advice from the Local Police.

Sight Distance at Driveway Entrance off Newell Highway into Quarry South of Coonabarabran

The Committee received information about sight distance at the entrance to the former Boral Quarry south of Coonabarabran. The RMS advise that they will investigate.

Centre Line Marking on Castlereagh Highway near Location Commonly Known as Coopers Corner

Following concern about the lack of opportunity for overtaking on the Castlereagh Highway, it was agreed that formal approach be made to RMS to investigate installation of an unbroken centre line at Coopers corner.

The following matters were raised without Resolution:

- Sundowner cycling event.
- No guard fence on 'Wieses Hill' on Purlewaugh Road

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- No guard fence or speed advisory signs on Blackburns Hill on Timor Road.

There being no further business the meeting closed at 12.40pm

The next meeting is to be held on Thursday, 24 July 2014 in the Gallery Meeting Room, Coonabarabran commencing 10.00 am.

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CHAIRMAN

RECOMMENDATION

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held on 26 June 2014.
2. That request by the Coonabarabran Pony Club to close John Street, between Edwards Street and Dalgarno Street on Friday, 26 September 2014, between 3.00 pm and 3.30 pm for the Annual Horse Parade be approved subject to compliance with Council's Road Closure Procedures.
3. That formal contact be made with bus operator(s) regarding location of school bus stop areas on Golden Highway between 9 km and 13 km west of Dunedoo.
4. That the following actions be undertaken in relation to the Coonabarabran Bunny Bazaar Event:
 - 1) The closure of John Street is extended to include the section between Cassilis Street and Castlereagh Street, and Dalgarno Street between the Police Station on the eastern side of John Street to the Eat It Café on the western side of John Street.
 - 2) The location of market stalls to remain in the section of John Street between Dalgarno Street and Cassilis Street. No stalls to be erected in Dalgarno Street or in John Street north of the roundabout as these roads will be used for emergency access.
 - 3) Traffic priority is given to vehicles travelling on the Detour Route, which means that location of 'Give Way' signs at the following intersections are changed for the duration of the John Street closure:
 - a. Baradine Road and Saleyards Road;
 - b. Namoi Street and Dalgarno Street;
 - c. Namoi Street and Cassilis Street.
 - 4) Recommend to the Chamber of Commerce that an information brochure is made available to vehicles that are directed beyond the Detour Route
5. That concerns about lack of right hand turn capacity at the intersection of the Golden Highway and Vinegaroy Road is formally conveyed to the Hunter Region of RMS.

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Item 3 Minutes of Local Emergency Management Committee Meeting – 26 May 2014

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Emergency Services Coordinator – Phil Southwell
CSP Key Focus Area:	Our Natural Environment
Priority:	PI2 The long-term wellbeing of our communities is supported by ongoing provision of high quality health and aged care, education, policing and public safety, child, youth and family support, environmental protection and land management

PRESENT: Kevin Tighe (Chair – LEMO), David Maher (LEOCON), Anthony Smith (Alt LEOCON), Brad Size (NSW F&R), Haley Estreich (NSW Ambulance), Tony Cole (VRA Coonabarabran), Rodney Coombes (VRA Coonabarabran), Rod Williams (VRA Coolah), Tom Mumford (VRA Coolah), Glen Clark (VRA Coolah), Bob Cosgrove (SES Baradine), Barry Johnson (SES Baradine), Stuart Green (RFS Coonabarabran), Dave Smith (SES Dunedoo), Ann Taylor (Health Coolah), Helen Naef (Red Cross), June Buck (Red Cross) and Phil Southwell (Minute Taker – WSC).

APOLOGIES: Stuart Davies (REMO), Colin Bennett (NSW F&R), Peter Vidler (VRA Mendooran), Col Bennett (NSW F&R), Adam Dewberry (NSW F&R) and Anthony McEachan (VRA Mendooran).

CONFIRMATION OF MINUTES

RECOMMENDED that the minutes of the Warrumbungle Shire Local Emergency Management Committee meeting held on Monday, 17 February 2014 in Coonabarabran be confirmed.

Smith/Cosgrove

BUSINES ARISING FROM THE MINUTES

1. Note that the meeting was postponed one week as the LEOCON and LEMO were both unavailable on the 19 May 2014.
2. Stuart Davies, REMO was unavailable to attend this meeting due to personal reasons and forwarded his apology.

AGENDA ITEMS

1. REMO Report

Written report submitted to committee and attached to minutes.

Items from this report that were read out and discussed included:

- (i) Local DISPLAN changes that will be required by the end of the year and will require input from the committee.
- (ii) Evacuation Centres. - Review all Evacuation Centres in each town. Anthony Smith will follow this up with Police at each location.
- (iii) MPES funding for EOC exercise.

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2. Contact Lists

- Circulated for additions, errors and alterations.

3. Events (Summary of Events within the Shire)

- (i) Horse Expo Coonabarabran – running this week (26/05/14 - 30/05/14);
- (ii) Coolah Cross Country Schools Event – Friday, 13 June 2014.

Discussion on the 'Hartwood Music' event conducted on the Easter weekend. Concerns raised include:

- Aged group with poor facilities;
- No onsite 1st Aid;
- 46 presentations to Coolah MPS.

Note: That pre-planning had greatly improved the festival over previous years but, there are still concerns over safety of such a large group of people.

4. E-DISPLAN

Phil Southwell updated the committee on the various methods of dissemination of information that are available to the committee:

- (i) Facebook - Trialling its effectiveness with a few loyal followers;
- (ii) DVD Disc - Will be updated and distributed after the new EM Plan (DISPLAN) have been reviewed towards the end of the year;
- (iii) Drop Box - Still available.

The Contact List is to remain as a separate document to the DISPLAN as changes occur almost weekly.

GENERAL BUSINESS

Baradine Community Meeting on Emergency Evacuations

Bob Cosgrove was present at the meeting and indicated that the community were looking for funding for an Evacuation Centre to be established at Camp Cypress.

They were informed that this would most likely not comply with the funding guidelines and that a Community Centre that could disseminate 'emergency' information may be their better option.

The LEMC Committee has no problem with adding this location to the Evacuation Centre List in the DISPLAN, but the decision of conducting an Evacuation and its location during an incident will always remain with the LEOCON and the LEMC at that time.

The Emergency Services Coordinator was briefed from the REMO after the meeting and suggested a LEMC meeting at Baradine at some point in the future. This could also include a visit to Baradine MPS.

Health Open Day

Ann Taylor indicated that Health would be having an Open Day in the near future for the public to view their facilities. Dates to be advised.

Proposed Control Centre Training Exercise

Helen Naef suggested that the committee contact Stuart Davies, REMO to submit a request to MPES for a Control Centre Training Exercise to be conducted within the Shire.

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CORRESPONDENCE

1. Various emails from REMO;
2. SES Dubbo – Dave Smith appointed as SES Controller at Dunedoo.

ERMP Report

Nil

There being no further business the meeting closed at 8.40 pm (2040 hrs).

The next meeting is to be held on Monday, 18 August 2014 in Coonabarabran commencing 7.00 pm (1900 hrs).

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CHAIRMAN

RECOMMENDATION

That Council notes the minutes from the Local Emergency Management Committee held on 26 May 2014 at Coolah.

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Item 4 Minutes of Robertson Oval Advisory Committee Meeting – 25 June 2014

Division:	Technical Services
Management Area:	Ovals
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2.1 – Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

PRESENT: Cr Chris Sullivan (Chair), Cr Murray Coe, Mrs Monica Foran, Mr Mark Yeo, Mr Dale Hogden, Mr Matthew Guan and Mr Kevin Tighe (Director Technical Services).

APOLOGIES: Mr Harold Sutton

CONFIRMATION OF MINUTES

09/1314 RECOMMENDED that minutes of the minutes of the Robertson Oval Advisory Committee meeting held on Wednesday, 16 April 2014 be accepted.

Hogden/Foran

BUSINESS ARISING FROM THE MINUTES

It was noted that St Michael's athletics carnival was held in Coolah.

AGENDA ITEMS

a) Review of Updated Plan Options for Robertson Oval

The Committee was presented with two masterplan options for the Robertson Oval complex. The main features of Option 1 include; two midget sized fields, one mod football field, two hardstand netball courts located between existing courts and the main oval and modification to size of the mound. The main features of Option 2 include; a second full size field which extends over the existing netball courts, mod football field and removal of the mound to make way for the five netball courts.

Retaining the mound was discussed at length and there was consensus that it should remain in place even if it was modified so that it provided spectator viewing of the proposed netball courts. It was recognised that the mound should be designed to accommodate viewing of both the football field and the netball courts and possibly include a flat area on top for a BBQ area.

10/1314 RECOMMENDED that Masterplan Option 1 be modified to include a specifically designed mound area that overlooks the football field and the netball courts and that two hardstand netball courts are included in the area between the mound and existing netball courts.

Coe/Guan

GENERAL BUSINESS

The following features and issues were discussed without formal resolution:

- If possible power should be extended to the western side of the field to allow for installation of loud speakers.
- Skate park not included in the plan.

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- Location of scoreboard.
- The masterplan should include location of athletic competitions including long jump, high jump, discus, javelin and shot put.
- The masterplan should include location of toilet block/change rooms.

There being no further business the meeting closed at around 6.30 pm.

The next meeting is to be held at the Robertson Oval Amenities Building, Dunedoo on Wednesday, 20 August 2014 commencing 5.00 pm.

Cr Coe will be absent from this meeting and tendered his apology.

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CHAIRMAN

RECOMMENDATION

1. That Council accepts the Minutes of the Robertson Oval Advisory Committee meeting held on 25 June 2014.
2. That Masterplan Option 1 be modified to include a specifically designed mound area that overlooks the football field and the netball courts and that two hardstand netball courts are included in the area between the mound and existing netball courts.

WARRUMBUNGLE SHIRE COUNCIL

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Item 5 Minutes of Warrumbungle Aerodromes Advisory Committee Meeting – 24 June 2014

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI1 – Public transport alternatives including bus and rail services connect local towns and villages and provide links with other regional centres.

PRESENT: Cr Denis Todd (Chair), Cr Gary Andrews, Cr Fred Clancy, Mr John Farrell (Baradine), Mr Kevin Barrington (Coonabarabran), Mr Kevin Tighe (Director Technical Services) and Mr Shane Weatherall (Acting Manager Road Operations).

IN ATTENDANCE: Mr Colin Mercer (President Coonabarabran Aero Club) and Mr Geoff Gazior.

APOLOGIES: Mr John Gill, Mr Gary Connolly and Mr Colin Tink.

On Site Inspection at Baradine Aerodrome

The Committee members inspected the Baradine Aerodrome and heard from Mr Farrell who gave a brief history of development and operations at the Baradine Aerodrome.

CONFIRMATION OF MINUTES

26/1314 RECOMMENDED that the minutes of the Warrumbungle Aerodromes Advisory Committee meeting held on Wednesday, 2 April 2014 be confirmed.

Andrews/Barrington

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- Masterplan for development at Aerodromes in Baradine, Coolah and Coonabarabran.
- Investigation of Water Harvesting Scheme at Coonabarabran Aerodrome to supply Rural Fire Service (RFS) air operations.
- Finalisation of responses to Civil Aviation Safety Authority (CASA) Surveillance Report on Coonabarabran Aerodrome.
- Response from Air Ambulance and Royal Flying Doctor Service regarding use of Coolah Aerodrome for night time operations.

The following matters from the minutes were discussed:

- The cost of resealing the bitumen threshold areas at Coolah is estimated to be \$15,000.00.
- RFS has provided \$12,174.00 (incl GST) for repair of the cattle grids on David Knight Drive – road leading to Coonabarabran Aerodrome.
- A trouble shooting guide and manual has been received from Avlite for the Coolah lights. The Committee was advised that staff will check each light on site to ensure that settings are consistent and that battery is working. The Committee also advised that the cost of each battery is \$75.00.

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- The Committee was advised that Council is currently revising and updating the manual for operation of the Coonabarabran Aerodrome.

AGENDA ITEMS

a) CASA Surveillance Report for Coolah Aerodrome - 5-7 February 2014

The Committee was advised that CASA issued a non compliance for Coolah Aerodrome, for loose stones on the runway and overgrown grass. Both of these deficiencies have been rectified.

Also, the Surveillance Report issued four (4) Observations:

- Operators do not have radiotelephone certificates;
- No records kept of additional inspections;
- Lack of procedures air ambulance pre flight checks;
- The Aeronautical Information Publication Enroute Supplement Australia (ERSA) does not contain information about animal hazards at the aerodrome.

An update on progress on resolving these Observations to be provided at next meeting of the Committee.

GENERAL BUSINESS

Request to Remove or Change Location of Markers on the Coonabarabran Grass Runway

The Committee discussed a request from Mr Colin Taylor to remove or relocate runway markers on the grass strip at Coonabarabran Aerodrome.

27/1314 RECOMMENDED that options for relocating the markers on the grass runway at Coonabarabran Aerodrome be investigated in consultation with Mr Colin Taylor and CASA **FURTHER** that investigations are to include assessment of the extent of pavement across the width of the runway.

Barrington/Farrell

The following matters were raised without Resolution:

- Treatment of tree regrowth, or suckers, on private property at the western end of the Baradine runway.

There being no further business the meeting closed at around 11.00 am.

The next meeting is to be held in Coolah on Monday, 29 September 2014 on site at the Aerodrome commencing 9.00 am.

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CHAIRMAN

RECOMMENDATION

1. That Council accepts the Minutes of the Warrumbungle Aerodromes Advisory Committee Meeting held on 24 June 2014.
2. That options for relocating the markers on the grass runway at Coonabarabran Aerodrome be investigated in consultation with Mr Colin Taylor and CASA **FURTHER** that investigations are to include assessment of the extent of pavement across the width of the runway.

WARRUMBUNGLE SHIRE COUNCIL

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Item 6 Minutes of Consultative Advisory Committee Meeting – 26 June 2014

Division:	Corporate Services
Management Area:	Human Resources
Authors:	Records Officer – Samantha Robinson
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk

PRESENT: Brad Condon (Chairperson) (*via teleconference*), Ben Smith, Tracy Cain (*via teleconference*), Rachel Carlyle, David Smith, Jim O'Malley, Noel Gilbert, Ron Howard and Chris White (Acting Director Corporate Services).

IN ATTENDANCE: Sam Robinson (Minute Taker).

APOLOGIES: Steve Loane (General Manager), Val Kearnes (Manager Human Resources) and Adam Humphries (USU NW Organiser).

Welcome to all those attending

CONFIRMATION OF MINUTES

RECOMMENDED that the Minutes of the Consultative Advisory Committee meeting held on Tuesday, 29 April 2014 be confirmed.

Cain/Smith

BUSINESS ARISING

Items in relation to Manager Performance Agreements, Review of Salary System and Excess Annual Leave held over for discussion in Agenda Items.

AGENDA ITEMS

Manager Performance Agreements

Concerns were raised by Tracy Cain regarding the implementation by Council of Performance Agreements within information packages for new Manager positions.

It was noted that Warrumbungle Shire Council has a skills based salary system whereby progression through the salary system is based upon the acquisition and use of skills. As per the Local Government (State) Award 2010 Councils either have a skills based salary system or a performance based salary system, not both. Introduction of a performance component in a skills based salary system requires access to a reward / bonus payment for those employees whom have reached the maximum grade / step for their position as per Clause 9C (i) & (ii) of the Local Government (State) Award 2010.

Advice was sought from USU NW Manager, Steve Hughes and Industrial Officer, Noel Martin whom confirmed that unless a reward / bonus was linked to the Annual Performance Assessment or that the Agreement was used as a disciplinary tool then the implementation of such an Agreement was in breach of the Local Government (State) Award 2010.

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RECOMMENDED that the Manager Performance Agreements as stated in the new Position Descriptions be clarified and that should these Performance Agreements not comply with the Local Government (State) Award 2010 they be removed.

Consensus

Acting Director Corporate Services, Chris White responded on behalf of the General Manager acknowledging that the issue was raised and that Manager Performance Agreements would be removed from position information packages as at 26 June 2014.

Wyatt Salary System – Form 19 Demonstration

RECOMMENDED that Agenda Item 'Wyatt Salary System – Form 19 Demonstration' be held over to the next Consultative Advisory Committee meeting due to the Manager Human Resources being absent.

Consensus

Excess Annual Leave – Banking Option

Acting Director Corporate Services responded on behalf of the General Manager advising that the proposal to bank Excess Annual Leave had merit, however it contravenes the NSW Annual Holidays Act 1944 and that there were no provisions for this proposal in the new Local Government (State) Award 2014.

RECOMMENDED that no further action be taken on the option to bank Excess Annual Leave as the proposal contravenes the NSW Annual Holidays Act, 1944.

Consensus

Manager Projects

Discussion over the wording of the essential criteria '*Degree in appropriate field or project management undertaken as part of degree...*'. Acting Director Corporate Services explained that this refers to a degree in a professional field such as engineering, which includes project management. Ben Smith suggested that the wording of the degree qualification and working experience be consistent and in line with other position descriptions.

RECOMMENDED that new position of Manager Projects be accepted subject to essential criteria qualification in the position description being amended to read as follows:

'Degree in appropriate field with project management undertaken as part of degree...'

Consensus

Part Time Administration Officer – Family Support Services

It was noted that the number of days per week of employment for the Part Time Administration Officer, Family Support Services had changed from four (4) to three (3).

RECOMMENDED that proposal to change the number of days per week from four (4) to three (3) in the position description for the Part Time Administration Officer of Family Support Services be accepted.

Consensus

Part Time Family Day Care Educational Leader

It was noted that the position title had changed from a Child Development Officer to a Part Time Family Day Care Educational Leader requiring a Diploma in Children's Services. The position had been regraded from 7 to 8.

RECOMMENDED that the Part Time Family Day Care Educational Leader position be accepted subject to '1-2 years post qualification work experience' being included in the essential criteria of the position description **FURTHER** that the competency document be amended to include the relevant Diploma qualification in Step 1.

Consensus

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Manager Regulatory Services

It was noted that the position of Manager Regulatory Services had been regraded from 17 to 18 due to the inclusion of waste services, associated budget and staff supervision.

RECOMMENDED that regraded position of Manager Regulatory Services be accepted subject to essential criteria qualification in the position description being amended to read as follows:

‘Degree in appropriate field and 4-8 years post qualification work experience’,

FURTHER that the competency document be amended to include the relevant Degree qualification in Step 1.

Consensus

GENERAL BUSINESS

- Committee advised that the Senior Design Engineer position had been removed from the Agenda as it had not yet been considered by Manex. A Special Meeting may be held to review this position.
- It was requested that the General Manager provide decision / feedback on Committee recommendations prior to each meeting. General Manager to provide a report to the Chairperson.
- Brad Condon asked for feedback regarding the teleconference from participants who were all in favour of utilising the teleconferencing for future meetings.
- Future meetings to be on the same day as the WHS meetings with alternating locations (Coolah / Coonabarabran) and times (9.30 am / 11.30 am).

There being no further business the meeting closed at 1.10 pm.

The next meeting is to be held on Thursday, 28 August 2014 in the Coonabarabran Upstairs Meeting Room commencing 11.30 am.

.....
CHAIRPERSON

RECOMMENDATION

That Council notes the Minutes from the Consultative Advisory Committee meeting held on 26 June 2014 at Coonabarabran.

WARRUMBUNGLE SHIRE COUNCIL

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Item 7 Request for Leave of Absence – Councillor Murray Coe

Division:	Executive Services
Management Area:	Executive Services
Author:	Manager Administration & Customer Service – Sally Morris
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF6 Support and encourage Councillors in fulfilling their roles as community leaders and in being accessible and actively involved in representing the shire

Background

In reference to the Local Government (Meeting Procedures) Regulations 2005 – Reg 39;

39. Leave of absence

- (1) A councillor, or the mayor on behalf of a councillor, may request leave of absence in respect of one or more meetings.
- (2) A council may decide to grant a request for leave of absence.
- (3) Leave must not be granted retrospectively.
- (4) The purpose of the leave and the period involved are to be recorded in the minutes.

Issues

Nil

Options

Nil

Financial Considerations

Nil

Summary

Councillor Coe has made a request for Leave of absence from the Ordinary August 2014 Council meeting.

RECOMMENDATION

That Council accepts the notification from Councillor Coe and grants a Leave of Absence from the Ordinary August 2014 Council meeting.

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Item 8 Notice of Foreshadowed Motion

Anti Coal Seam Gas

Cr Schmidt would like to advise that at the **August** meeting of Council he intends moving the following Notice of Motion:

*“That Warrumbungle Shire Council reinforce its current position on coal seam gas mining in the Warrumbungle Shire, by adding
We (The Warrumbungle Shire Council) will not accept donations, gifts or sponsorship in any form from any coal seam gas company.”*

Support

We have a strong anti-coal seam gas movement within our Shire. “Coonabarabran Residents Against CSG (CRAG). “

This movement has gained major support within our Shire and is a very vocal and dedicated group which is actively involved in stopping Coal Seam Gas Mining not only with in our community, but within New South Wales and Australia.

As elected councillors and the spokespeople for our communities it would be prudent to adhere to the requests of our constituents and reinforce our previous unanimous commitment with this additional stance.

Corporations have the financial backing to sway individuals and groups to their way of thinking.

Our discussion must make it clear that we will not be swayed, enticed or bought. Our children are our future, our commitment to them is our responsibility.

**CR Victor Schmidt
COUNCILLOR**

RECOMMENDATION

For Council’s information.

WARRUMBUNGLE SHIRE COUNCIL

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Item 9 Solar Panels

Notice of Motion

Fitment of Solar Panels

Cr Victor Schmidt would like the following Notice of Motion listed for the July council meeting:

“Council investigate the fitment of solar panels to every council building.”

Support

Council operates 90% of its time during daylight hours. Current pricing of Solar Panels and Government incentives make it affordable for large organisations to install large quantities of solar panels to offset their current electricity costs.

“As a local business I am always looking at a way to reduce costs. I recently went through the exercise of costing Solar Panels for my place of business and contacted 3 Local and Regional Suppliers for quotes. I currently pay \$3,000.00 plus, a quarter (\$12,000.00 pa). The quotations that I received to almost negate my power account was just short of \$50,000.00. With interest I would be able to repay the loan, at the current rate that I was paying for power (no additional costs incurred with borrowed money) in 5 – 6 years.

After that period it would save my business \$12,000.00 pa plus increases for the duration of the Solar Panel Life (currently 20 – 25 years)

With current State Government rebates available (low interest loans) we would be in a position to borrow the set up costs at a very good rate, and all but negate our power costs within 5 years.

After repaying the loan this give us addition funds for future projects.

I would recommend that the repayments be benchmarked at our current Electricity payments

This would ensure that there would be no additional costs for the projects establishment or ongoing costs to Council and would require no budget considerations.

Additional benefits to our environment would be a huge acknowledgement for the Warrumbungle Shire Council and its pro-active actions against climate change and the Green vote.

The three companies that I have received quotes from regarding a large Solar PV system are as listed.

Rob Croy
Commercial Manager
Eco Energy & Solar Solutions
M: 0415 053 193
E: rob.croy@eess.com.au

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Robert Jones
SolarPv Commercial
P: 1300 25 35 45
F: 02 9388 0041
E: clubs@solarpv.net.au
W: www.solarpv.net.au

Guy Andrews Electrical
4 Barker Street
Coonabarabran
P: 68424028
M: 0427689153
E: guyandrewselect@bigpond.com

N.B. I have not engaged any of these companies at this point with the exception of quotations. I have not informed any of these companies of the motion now before council, nor have I suggested to them who I am or held any promise out to them. Other companies are available for this activity and I suggest that Council seek its own quotes.

CR Victor Schmidt
COUNCILLOR

RECOMMENDATION
For Council's consideration.

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Item 10 Report from Human Resources – July 2014

Division:	Corporate Services
Management Area:	Human Resources
Authors:	Manager Human Resources – Val Kearnes
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk

Reason for Report

This report is to inform Council of activities undertaken by the Human Resources Department and provide an update on the status of Staff Recruitment, Training and Workplace Health and Safety (WHS) matters.

Background

Human Resources are responsible for Recruitment, Learning and Development, Workplace Health and Safety. Since the last Council Meeting in June 2014 positions have been advertised either internally or externally:

- Youth Development Officer – Internal
- Cook – Yuluwirri Kids – Readvertised externally
- Trainee Plant Operator – Dunedoo – External
- Trainee Plant Operator – Coolah - External
- Plumber – Dunedoo – External (3 applicants shortlisted – lack of housing is an issue)
- Pre School Teacher - External
- Part Time Family Day Care/OOSH – Internal & External

Resignations

Four resignations have occurred this month, two from Corporate Services and two from Technical Services.

Issues

The final lateral transfers for the new organisational structure have now been completed and the new position of Manager of Projects has now been finalised by the Consultative Committee.

Financial Considerations

All positions continue to be recruited with implementation of new organisational structure adopted in November 2013 throughout all departments close to completion.

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LEARNING AND DEVELOPMENT

During the month of June Learning and Development provided training for a number of staff across all three of Council's Directorates. It was a busy month with a total of 107 staff attending 9 workshops.

Those workshops included:
Bullying and Harassment (2)
Planning for Non Planners
Chainsaw Operations
Asbestos Awareness (2)
Armed Holdup Awareness
Drummuster
Blue Card

Participants in the Bullying and Harassment workshops came away with an understanding and knowledge to identify workplace bullying and harassment and the resolution options available.

The workshop content included ways to understand what is bullying or harassment and what is not, the effects of bullying and harassment on the organisation; the supervisor, the team and of course, the individual.

The Armed Holdup Awareness provided our frontline customer services staff with valuable information and tips on safer working methods and the advantages of having deterrents in place for the would-be robbers. The course considered that some organisations have safety screens and advertise clearly the use of time lock safes. Others display signs advising that "no money is kept on the premises". For the robber a place with no money is not a worthwhile target. The course also covered strategies around cash handling and sensible business precautions and procedures to reduce the possible risk of armed robbery are recommended.

Issues

Ongoing issues for the area of learning and development include strategies for replacement of staff for training e.g. customer service to undertake Armed Holdup Training. Likewise start and finish times of workshops need to be considered due to the tyranny of distance.

Options

A list of experienced casuals should be available, as required, to be called upon to fill any staff shortages. Training times need to be arranged to allow travelling to and from all areas of council.

Workplace Health and Safety

The Workplace Health and Safety Officer attended the Orana Risk and Safety Management Group Meeting at Dubbo. Speakers present were:

- Bryson Rees from Wellington Council who gave an update from Council Safe Advisory Network Group

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- Jasime YeeYet who gave an update from StateCover and a presentation on how to write a procedure
- Martin Townsend provided an update from Jardine Lloyd Thompson and StateWide

Group discussions took place from attending Councils. Cobar Council asked how Councils without a risk/safety officer meet their legislative requirements. At present the HR Officer provides risk/safety advice. This was a very interesting discussion and Cobar will report back to the group when legal advice is sought.

Workers Compensation Premium

Following is an excerpt from information received from Council's Workers Compensation Insurer, StateCover

Consistent with the Minister for Finance and Services press release, the tariff premium rate for Local Government for 2014/2015 has reduced by 11% compared to June 2013. The impact on individual Member premiums will of course vary, depending on council size and claims experience. Generally however, it will mean a reduction in deposit renewal premiums for Members compared to last year.

In addition to WorkCover's tariff rate reduction, I am pleased to confirm the Board of StateCover has approved a further 5% discount for the benefit of StateCover Members.

The gazetted tariff rate for 2013/2014 adjustment premiums remain unchanged, however the industry experience rating factor for adjustment premiums for the expiring year will result in an increase in the hindsight premium payable by Members. Again, the degree of impact on individual Members will depend on council size and claims experience.

To assist in minimising the financial impact on Members, the Board has approved and increase in the 2013/2014 existing premium discount from 8% to 12%.

Currently the StateCover Audit is being completed. This is a 59 question self audit provided by StateCover to monitor safety systems across the Shire. Payment of the WHS Incentive bonus, of 0.3% of 2014/2015 actual wages is subject to policy renewal for 2014/2015, completion of the Audit and verification process. This payment is to support Councils with their injury prevention initiatives and commitment to a safer workplace.

Wage reimbursements up to the 30th June have been forwarded to StateCover for workers compensation claims. Monies have been received and reconciliation completed. StateCover and Council are working towards closing appropriate claims. Presently there are 4 open claims, however 1 is being disputed.

Investigations were conducted in consultation with appropriate Managers and Supervisors for all incidents and appropriate actions taken.

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Issues

The Audit is very time consuming for staff, however it provides Council with information to analyse results and StateCover will compile a report that will assist Council in moving forward the Safety Management System.

Options

Completing the Audit by the due date, as well submitting wages information, enables Council to qualify for WHS Incentive payment from StateCover which can be invested in safety programs.

Workers Compensation and Incidents:

Directorate	Near Misses	Incidents	New Claims
Corporate Services			
Executive Services			
Development Services		1	
Technical Services		4	

RECOMMENDATION

For Council's information

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Item 11 Brick Bats and Bouquets

Division:	Executive Services
Management Area:	Executive Services
Author:	Executive Assistant – Melissa Bennett
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI2 Ensure the long-term provision and retention of high quality services for our community

Reason for Report

To notify Council of any letters received from community members expressing their appreciation of dissatisfaction.

Background

Nil

Issues

Nil

Options

Nil

Financial Considerations

Nil

RECOMMENDATION

For Council's information.

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Coonabarabran High School

PO Box 3
Newell Highway
COONABARABRAN NSW 2357

Telephone: (02) 6842 1099
Facsimile: (02) 6842 2267
ABN: 20 447 655 023

Email: coona%barab-h.school@det.nsw.edu.au

27 June 2014

RECEIVED
30 JUN 2014

Rebecca Ryan
Warrumbungle Shire Council
John Street
COONABARABRAN NSW 2357

BY:

Dear Rebecca

The Year 7 and 8 Student Representative Council would like to thank you for inviting us to the June meeting of the Warrumbungle Shire Council.

Mrs Bennett made sure she met us as we walked in the doors of the Council building and made us feel welcome immediately. The act of each of us physically signing in showed the importance of our visit. Mrs Bennett went to great effort to make us feel comfortable, tell us about the building and introduce us to as many staff as were available. All staff we met were friendly, put us at ease and told us a little about their job. It is useful to be aware of the types of careers required to keep the shire team working.

Morning tea with the Mayor, Councillors, General Manager and Directors in the impressive chambers was also an experience to remember. Everyone made us feel we belonged.

The experience of sitting in on a Council meeting was both interesting and enjoyable. It made us realise we need to be more formal in our meetings and more disciplined in carrying out the plan we have made for the year.

We appreciate the efforts the Councillors made to ensure we understood the proceedings. We enjoyed asking the question prompted by Councillor Sullivan regarding the cost of pool entry next summer. We are all saving for a season ticket.

Thank you to everyone for the fuss you made of us. We know more about how the Council works than we did before the visit, and we feel proud to be part of this Shire.

We believe it would benefit the SRC if Year 7 and 8 members attended part of a Council meeting each year.

We hope to see you next year.

Yours sincerely

M. Magellan

on behalf of

Years 7 and 8 SRC

Kellie Nash

Kellie Nash
SRC Co-ordinator

WARRUMBUNGLE SHIRE COUNCIL

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RECEIVED
16 JUN 2014

BY:.....

Binnaway Rail Heritage & Preservation Group Inc.

ABN: 25 784 930 201



March 28th 2014

Mr Steve loane
General Manager
Warrumbungle Shire Council
PO Box 191
Coonabarabran
NSW 2357

SCANNED

Dear Steve

On behalf of the members of the Binnaway Rail Heritage & Preservation Group Inc. I wish to offer our sincere thanks for the grant of \$500.00 that we received from Council.

This money will be of valuable assistance in the purchase and installation of the BBQ area at the Binnaway Railway Barracks.

Thanking you.

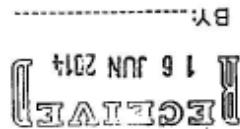
Yours faithfully

P Kroehnert
Pat Kroehnert
Secretary

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Meg Freudensteir
St Pauls College
3 Klemke Ave
Walla Walla
NSW 2659



To the Warrumbungle Shire Council,

I am writing to thank you for your kind sponsorship of a trophy swag in the Warrumbungle's Way which is part of the North West Equestrian Expo in Coonabarabran. I was the receiver of the swag in my age group. Your sponsorship helps to keep this great event running smoothly, so thank you! I hope that you will continue your sponsorship in the years to come.

Thankyou once again,
Meg Freudensteir
St Pauls college, Walla Walla

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Item 12 Council Resolutions Report July 2014

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer - Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The Council Resolution Report includes Council resolutions from March 2013 to June 2014. This report is attached under separate cover. Items completed are noted then deleted from the report in the following month.

Background

The General Manager is responsible for providing the management oversight in relation to all information progressing from appropriate staff to Council via the Business Paper and monthly Council meetings.

Similarly the role of the General Manager is to ensure appropriate information in relation to Council resolutions and deliberations is provided to Directors and relevant staff. After each Council meeting, each Council resolution is allocated to a directorate for responsibility in actioning the particular Council instruction. Directors and Managers then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail history and issues in the review of outstanding items before Council reconsider the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil.

Financial Considerations

Nil.

RECOMMENDATION

For Council's Information.

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Item 13 Coonabarabran Showground Reserve Trust

Division:	Executive Services
Management Area:	Property and Risk
Author:	Manager Property and Risk - Jennifer Parker
CSP Key Focus Area:	Recreation and Open Space
Priority:	RO1 – The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

Reason for Report

To inform Council and the community that The Coonabarabran Showground Reserve Trust was gazetted into Councils care on 20 June 2014. Council has since been informed by telephone that this decision will now be revoked.

Background

In September 2013 NSW Department of Trade & Investment, Crown Lands Dubbo office sought an expression of interest from Council to become the Reserve Trustee of Coonabarabran Showground.

A resolution was made at the ordinary Council meeting of 19 December 2014 (Resolution 216/1314) for Council to submit an expression of interest in becoming Trustee of the Coonabarabran Showground Reserve Trust.

Council was informed via telephone on the 18 June 2014 that Warrumbungle Shire Council would be gazetted as Trustee of the Coonabarabran Showground Reserve.

On 20 June 2014 it was gazetted;

APPOINTMENT OF CORPORATION TO MANAGE RESERVE TRUST

PURSUANT to section 95 of the Crown Lands Act 1989, the corporation specified in Column 1 of the Schedule hereunder, is appointed to manage the affairs of the reserve trust specified opposite thereto in Column 2, which is trustee of the reserve referred to in Column 3 of the Schedule.

KEVIN HUMPHRIES, M.P.,
Minister for Natural Resources, Lands and Water

SCHEDULE

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>
Warrumbungle Shire Council.	Coonabarabran Showground Trust.	Reserve No.: 85201. Public Purpose: Public recreation and showground

Notified: 22 January 1965.
File No.: 08/2774.

For a term commencing the date of this notice.

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The Warrumbungle Shire Council Reserve Trust Committee was to manage the site in accordance with the principles of Crown land management as set out in section 11 of the Act that are:

- (a) that environmental protection principles be observed in relation to the management and administration of Crown land,
- (b) that the natural resources of Crown land (including water, soil, flora, fauna and scenic quality) be conserved wherever possible,
- (c) that public use and enjoyment of appropriate Crown land be encouraged,
- (d) that, where appropriate, multiple use of Crown land be encouraged,
- (e) that, where appropriate, Crown land should be used and managed in such a way that both the land and its resources are sustained in perpetuity, and
- (f) that Crown land be occupied, used, sold, leased, licensed or otherwise dealt with in the best interests of the State consistent with the above principles.

Council received a letter formally notifying Council that they are the new Trustees of the Showground and the department of Crown Lands views for the future management of the Showground, Racecourse and the area under a Memorandum of Understanding is under review (copy attached under separate cover).

On Friday 4 July 2014, The General Manager received a phone call from Michael Kniepp, Director West, Crown Lands, informing the Reserve Trust Committee that the gazette making Warrumbungle Shire Council Reserve Trustee of the Coonabarabran Showground Reserve would be revoked.

Until Council is formally informed that the gazettal has been revoked the responsibility remains with Council.

Issues

Issues are as set out in accompanying documents under separate cover.

Options

Council can formally withdraw as trustee of the Coonabarabran Showground Trust.

The NSW Department of Trade and Investment, Crown Lands Division can impose on council trusteeship of any reserve.

Financial Considerations

Council, in becoming Trustee of the Showground, is required to insure the buildings and assets. Value was estimated to be approximately \$1.5 million and Council currently carries the cost of the insurance of \$5,190. When and if the Trusteeship is revoked Council will be refunded pro-rata.

The Coonabarabran Showground Reserve Trust must remain independently viable and separate from Council. The Showground must support itself and ensure that all assets are funded for upgrades into the future at no cost to Council. If any works are to happen on the Showground site by Council they must be considered Private Works and charged accordingly to the trust.

RECOMMENDATION

For Council's Information.

WARRUMBUNGLE SHIRE COUNCIL

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Item 14 Shenhua Watermark Project

Division:	Executive Services
Management Area:	Executive Services
Author:	General Manager – Steve Loane
CSP Key Focus Area:	Local Economy
Priority:	LE5 Local mining and extractive industries and energy production enterprises provide economic returns and benefits to the communities of the shire

Reason for Report

To advise Council and the community that the manner in which biodiversity offsets are being secured for the Shenhua Watermark Project, in the Gunnedah Shire, and other major coal projects, appears to be done with little or no concern for the potential socio-economic impacts on the community and the rating base of local government.

Background

Shenhua has purchased approximately 4,100 ha of land in Warrumbungle LGA as part of its biodiversity offsets obligation. (That is 3,581 ha for offsets + 514 ha to remain for agriculture).

This land, properties known as Mt Erin, Glendowda and Currajong Offset area, is near Tambar Springs, some 60 kilometres east of Coonabarabran. It represents approximately **65%** of the total off-mining site offsets acquired by Shenhua. (The balance of offsets being 2,878 ha at Barraba).

Council's General Manager addressed the public Planning Assessment Commission hearing held in Gunnedah 26 June 2014. The speech was tabled as a submission and is attached to this report with maps.

Issues

The buy up of this land has significant socio economic impact on the Warrumbungle Shire, there is approximately \$1mill in loss of productivity to the Warrumbungle Shire district, there are families lost and moved away off farm, children are no longer travelling on school buses. There is a potential loss of approximately \$20,000 in land rates.

Options

Council's only real option is to continue to petition the developers of the mine and request the Planning Assessment Commission condition any consent to allow for appropriate compensation to offset the impact the Warrumbungle community.

Financial Considerations

\$20,000 per annum in lost rates to Council.

WARRUMBUNGLE SHIRE COUNCIL

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RECOMMENDATION

That Council endorse the actions of the General Manager in addressing the Planning Assessment Commission and to continue to pursue the opportunity to engage with Shenhua regarding compensation for the impact of the development on Warrumbungle Shire.

WARRUMBUNGLE SHIRE COUNCIL GENERAL MANAGER SPEECH TO PLANNING ASSESSMENT COMMISSION PROPOSED SHENHUA WATERMARK COAL PROJECT, 26 JUNE 2014

Madam Chair (Ms. Kibble), Mr. Payne and Mr. Gilligan,

I am delighted to see the expertise at the table here for this Planning Assessment Commission (PAC).

Ms. Kibble, with unparalleled knowledge of the planning system at all levels, Mr. Gilligan who represents a unique and sound understanding of industrial/environmental issues and Mr. Payne thoroughly understands the intricacies of local government and stakeholders.

Thank you for the opportunity to speak with you today.

The eastern boundary of my Local Government Area (LGA) is well west of here – about 50 km away, so you may wonder why I'm here.

I'm here to make you aware, that the manner in which biodiversity offsets are being secured for the Shenhua Watermark Project, and other major coal projects, appears to be done with little or no concern for the potential socio-economic impacts on the community and the rating base of local government.

Please let me explain.

Shenhua has purchased approximately 4,100 ha of land in Warrumbungle LGA as part of its biodiversity offsets obligation. (That is 3,581 ha for offsets + 514 ha to remain for agriculture).

This land, properties known as Mt Erin, Glendowda and Currajong Offset area, is near Tambar Springs, some 50 kms east of here. It represents approx. **65%** of the total off-mining site offsets acquired by Shenhua. (The balance of offsets being 2,878 ha at Barraba).

Properties purchased in Warrumbungle Shire by Shenhua Watermark Coal Pty Ltd

Transfer Date 27 September 2013

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Property 1

Glendowda – Rate Assessment Number – 2478.3
1800 hectares
*Transfer 135/10
Sale Price \$5,610,000
Current Valuation 2011 \$1,840,000
Rates 2014/2015 \$8588.98

Property 2

Mount Erin – Rate Assessment Number – 3132
1488.61 hectares
Transfer 129/14
Sale Price \$2,600,000
Current Valuation 2011 \$1,250,000
Rates 2014/2015 \$6038.84

Property 3

Currajong – Rate Assessment Number – 3135.02
814.1 hectares
*Transfer 135/10
Sale Price \$5,610,000
Current Valuation 2011 \$980,000
Rates 2014/2015 \$4871.82

*Note properties 1 & 3 are on the same Transfer 135/10
Sale price of \$5,610,000 is for both properties.

Council believes there are further properties in the process of acquisition by Shenhua

Details provided by Local Stock and Station Agent, Mr Stewart Rodgers 24.06.14
Stewart is familiar with the 3 properties. He considers them to be working viable properties, and some of our better quality country with good productive land. Between the 3 properties they would have run 700 – 800 breeding cows. They also grew crops for fodder, Glendowda at one time ran sheep but in recent years concentrated on cattle.

The properties are cleared with some timber situated on Mount Erin. (see Aerial photo)
Three homes on the properties are quite substantial older homes with 2 of the properties having extra workers cottages.

Council only became aware of this matter via the community network (a local stock carrier advised the Mayor about what was happening).WSC was not informed by either Shenhua or any government department. Council believes it should have been given formal advance notice of such a proposed land purchase and an opportunity to negotiate with the proponent.

My comments relate to several aspects:

1. The reallocation of priorities for the use of this land for biodiversity values will cause in the order of \$1mil per annum, direct loss of agricultural productivity and

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hence economic activity in the district. The quantum of revenue generated by support industries such as carriers and agriculture service providers are difficult to quantify however must be considered.

2. The loss of five families directly impacts on schools, bus runs and local sporting teams. Of greater concern is the loss of land rates to Council, Approximately \$20,000, if the subject lands are handed over to NPWS for reservation under the NPW Act. There is a high likelihood that that will occur, if the planning for the recently approved Cobbora Coal Project is any yardstick. In this latter case, some 8,550 ha of land in Warrumbungle LGA has been purchased for biodiversity offsets and the majority is earmarked for transfer to the NPWS estate. The experience with Cobbora Holdings over the ILMP has been very poor in terms of consultation and outcome for the community to date.
3. WSC notes that Gunnedah Shire, Liverpool Plains Shire and Tamworth Regional Council are securing funding from Shenhua via VPAs in recognition of environmental, social and economic costs being transferred to ratepayers. Yet in this case, Warrumbungle Shire incurs a cost impact without any recompense and without being informed through normal channels.

Regionally the Pool of agricultural land has been diminished X 2 i.e. the mine footprint land is taken out of agricultural production and used for the coal mine and then productive land purchased for offsets is returned to native vegetation.

4. Conservation areas are an impost on adjacent farmers by way of maintenance of fence lines, control of pest plants & pest animals. This is essentially cost shifting.
 5. WSC landholders experienced significant loss (200 km) with national park boundary fences damaged during the 2013 Wambelong Bushfire
 6. By removing land that has been traditionally used for agriculture from the economic and social contribution to the community there is an exponential impact on rural communities.
 7. Essentially shires that have lands that are purchased for offsets ARE mining affected
- see “Economic Assessment Mining Affected Communities 2013”**
8. Offset lands should not be agriculturally productive lands. Offsets should be secured on degraded land so that there is an actual environmental gain through rehabilitation.
 9. Newcastle Herald 24/6/14 by Joanne McCarthy article on subsidies – therefore the rate payers of Warrumbungle Shire are subsidising mining impact on community.

See below- forecast VPA allocations for affected LGAs

Gunnedah Shire Council (GSC): (\$13.3 Mil)

- **\$6 Mil** community hall ,**\$500K** engineering design ,**\$1 Mil** equip for essential services **\$400K** retain medical staff ,**\$250 K** Mining Skills Centre
- **\$5 Mil** Community Fund paid as part of Exploration License conditions (separate to EIS commitments)

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GSC roads:

- Bulunbulun Rd: **Co to pay R&M based on its share of traffic. Will pay its share to upgrade to seal if a certain traffic volume is triggered.**
- Co will pay its share of local site roads namely Nea Siding, Cull, Clift & Werner Rds.
- Breeza Village/highway intersections & rail crossing

Liverpool Plains Shire Council (LPSC): (\$1.5 Mil +)

- \$1.2 Mil for sports centre
- \$300K engineering design

Tamworth Regional Council: (\$350 K)

- \$350 K for outdoor play centre

WSC requests, for this project and all future mining projects that the PAC require mining proponents to engage and consult with **all** the relevant Councils before land is acquired in the respective LGA to assess the impact.

WSC also requests the PAC impose a condition to require Shenhua to compensate WSC for the loss of productivity to the community that these properties represent.

WSC also requests the PAC condition the compensation of the relevant land rates at the time of the loss of the rates, should the ownership and management of such lands be transitioned to the Crown within the next 30 years.

The ad valorem rates system requires the shire wide rates to be adjusted to compensate the loss from the rate base. Therefore the ratepayers of Warrumbungle will be subsidising the mining operation

In conclusion

Madam Chair, I'd like to make a couple of closing remarks regarding the planning and assessment process for major projects.

The rural community in NSW is keen to have a greater say in how agricultural lands are used and how decisions are made regarding industrialization of such lands by mining and energy projects.

We need a system that affords the community a fairer hearing, one that takes into account environmental, social and economic considerations, **IN THAT ORDER.**

WSC Suggested improvements:

- **Voluntary Planning Agreements (VPA):** The current process to secure a VPA between rural councils and mining companies works to the disadvantage of Councils and needs an overhaul. Councils need a more equitable, transparent and robust technical process that gives both parties clear guidelines to help reach an amicable outcome.

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- **The Role of the PAC:** the public is desperately looking for someone it can trust on decisions regarding major developments. Someone they believe will give them, the small players, a fair go. The public would love it to be you.

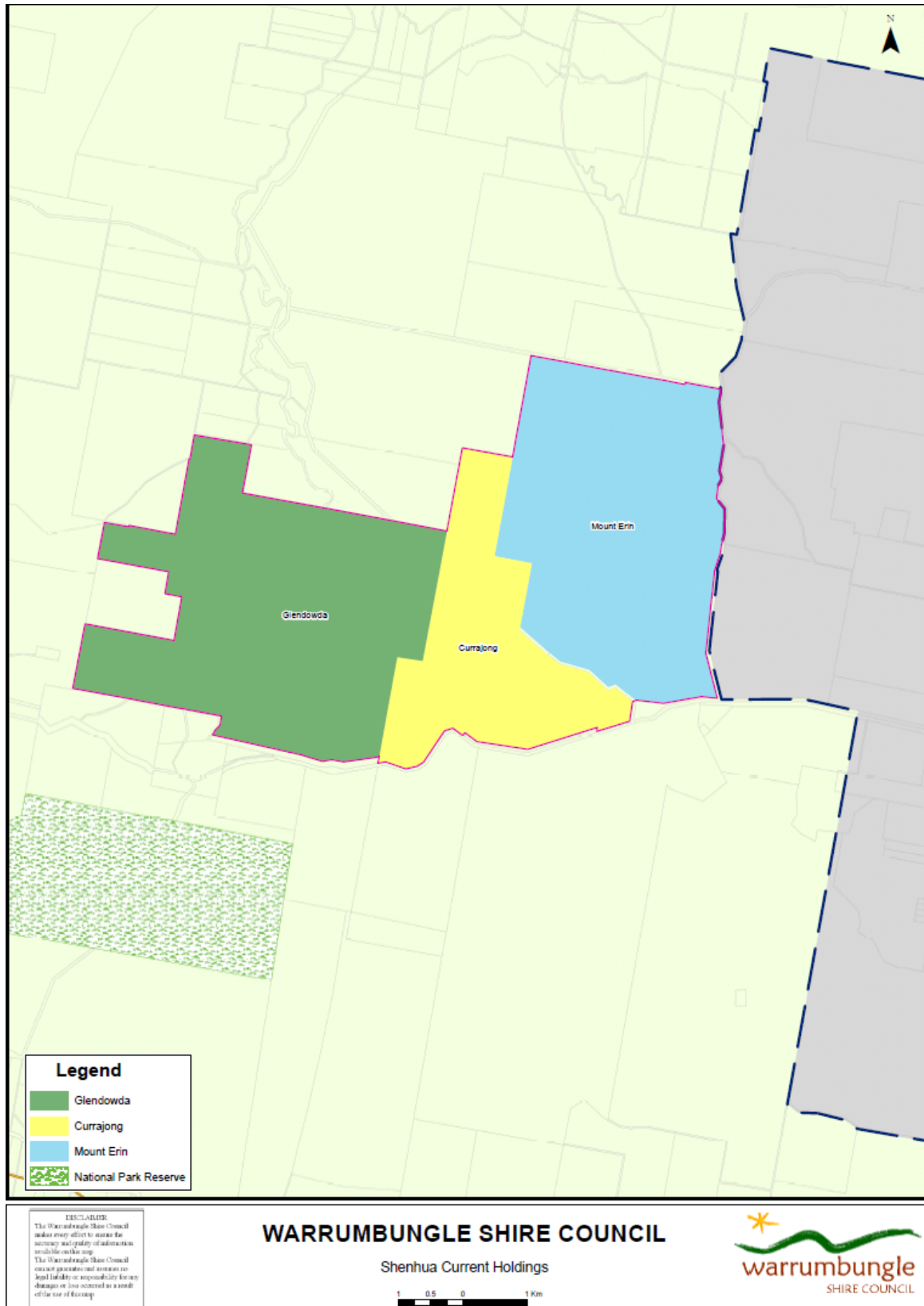
They are crying out for someone who will give just as much weight to their case as to that of the company or government. At the moment the evidence suggests, considering the Government processes overall, there is a bias in favour of the developer. The community wants more transparency and greater accountability, and a Department of Planning & Environment that shows itself an even handed planning agency,

The community urgently needs a stronger, better resourced and more independent PAC.

Steve Loane,
General Manager
Warrumbungle Shire Council

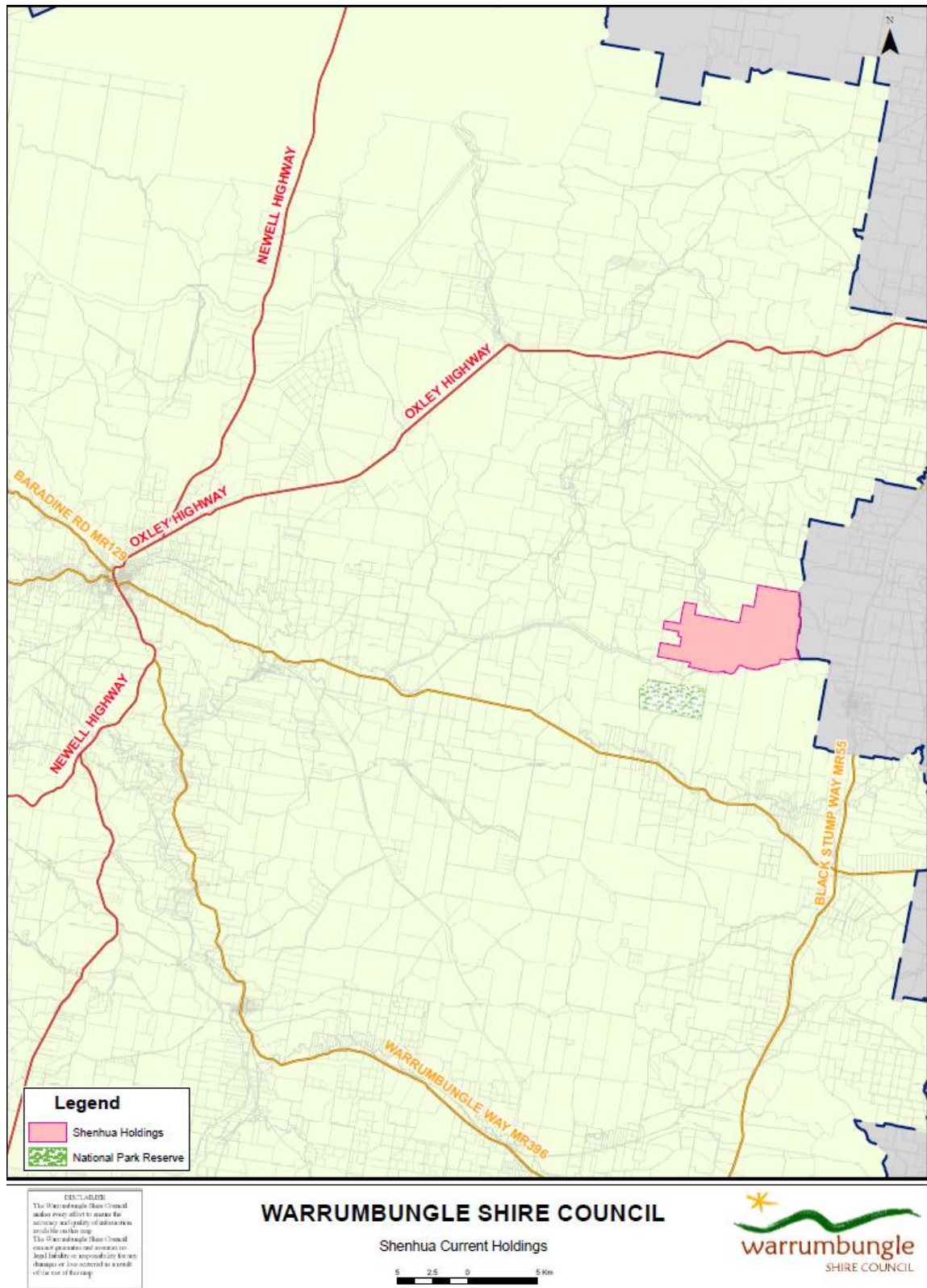
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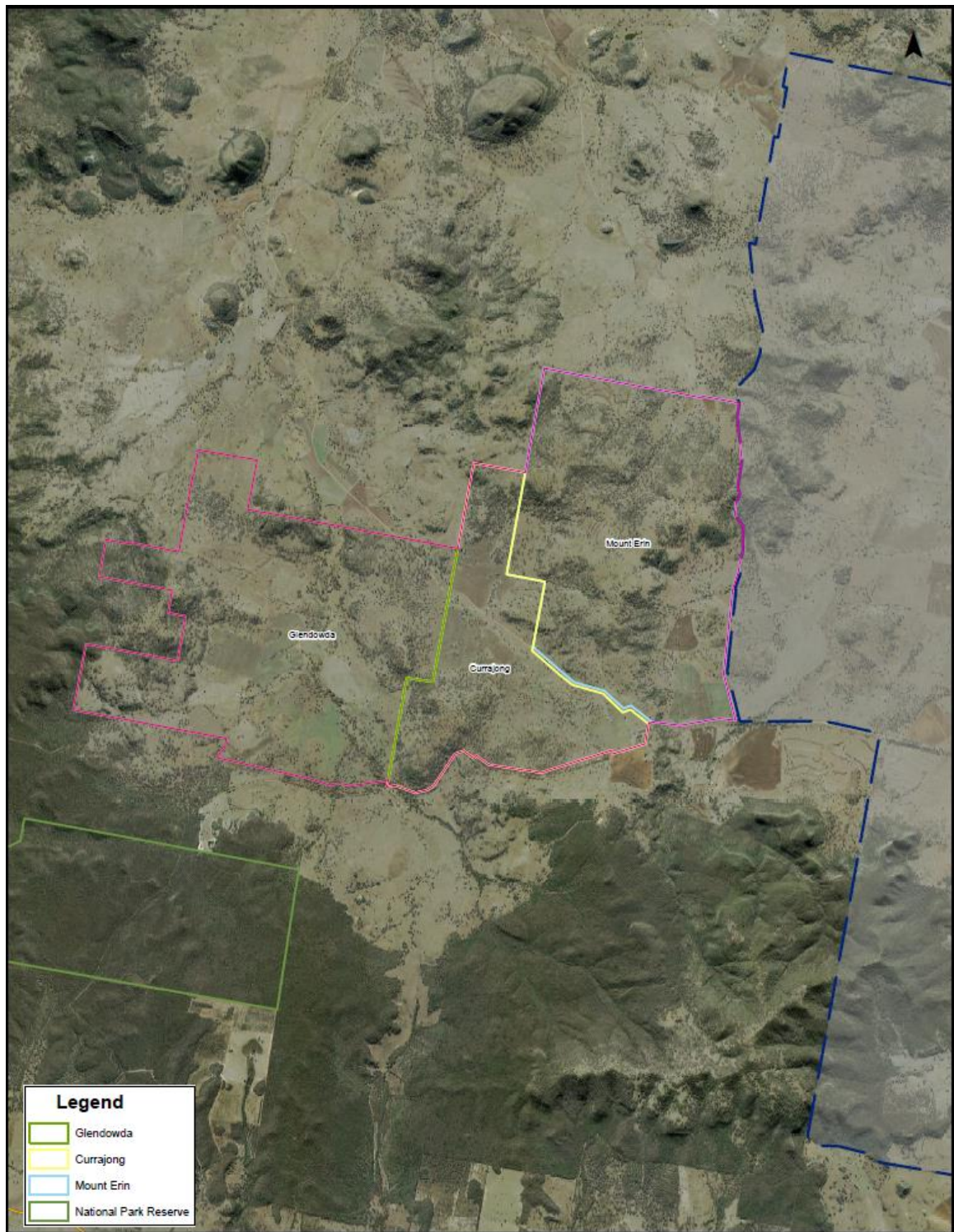
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Legend	
	Glendowda
	Currajong
	Mount Erin
	National Park Reserve

DISCLAIMER
The Warrumbungle Shire Council makes every effort to ensure the accuracy and quality of information provided on this map.
The Warrumbungle Shire Council cannot guarantee and accepts no legal liability or responsibility for any changes or loss occurred as a result of reliance on this map.

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Shenhua Current Holdings



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Item 15 Council Seal

Division:	Executive Services
Management Area:	Executive Services
Author:	Manager Property and Risk – Jennifer Parker
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 – Council’s governance practices and organisation structure reflect the vision, direction and priorities outlined in the Community Strategic Plan

Reason for Report

To determine when the Warrumbungle Shire Council seal is to be used during council general business and function. It is also required that Council resolve as to where the seal should be kept. Warrumbungle Shire Council does not currently have a resolution on the keeping of the seal.

Background

The Council Seal use is defined in the Local Government (General) Regulations 2005 – Regulation 400 as follows;

Council seal

- (1) The seal of a Council must be kept by the Mayor or the General Manager, as the Council determines.
- (2) The seal of a Council may be affixed to a document only in the presence of:
 - (a) the mayor and the general manager, or
 - (b) at least one Councillor (other than the mayor) and the general manager, or
 - (c) the mayor and at least one other Councillor, or
 - (d) at least 2 Councillors other than the mayor.
- (3) The affixing of a Council seal to a document has no effect unless the persons who were present when the seal was affixed (being persons referred to in subclause (2)) attest by their signatures that the seal was affixed in their presence.
- (4) The seal of a Council must not be affixed to a document unless the document relates to the business of the Council and the Council has resolved (by resolution specifically referring to the document) that the seal be so affixed.
- (5) For the purposes of subclause (4), a document in the nature of a reference or certificate of service for an employee of the Council does not relate to the business of the Council.

The Department of Local Government (DLG) Meeting Practice Notes August 2009 explain further to the use of the seal;

PART 15 - SEAL

15.1 Purpose

15.1.1 What is the purpose of a Council seal?

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A Council seal is like the signature of the Council. It approves the content of the document and shows what the Council has done or agreed to do.

15.2 Procedure

15.2.1 Why is a Council resolution required before the seal is used?

Clause 400(4) of the Regulation requires a Council resolution before each use of the seal. The resolution must specifically refer to the document to be sealed. This procedure reflects the important legal status of the seal. Requiring a resolution before the seal is used brings the document to the attention of the Councillors and makes sure that they are aware of which documents are being sealed.

15.2.2 How can a Council avoid delay when it needs to use the seal?

Council can resolve to approve a specific activity that requires the use of the seal on several occasions. For example, a resolution that authorises the transfer of certain Council land could also authorise the use of the seal for any contracts that are part of that transfer. As there are only a limited number of documents in a land transaction that need to be executed under seal, each one of these could be identified in the resolution authorising the purchase or sale of the land. Clause 400 of the Regulation does not require a separate resolution as each document is prepared.

A Council might also review the types of documents that are sealed to determine whether use of the seal is always necessary.

15.2.3 Which documents should or can be sealed?

In deciding whether the Council seal should be used on a particular document, Council needs to consider any legislative requirements. For example, the *Conveyancing Act 1919* (which requires that the seal be placed on certain documents) and cl.400(4) of the Regulation (which prohibits the seal being placed on a document unless the document relates to Council business). It is a matter for the Council to decide which documents relate to the business of the Council. A document in the nature of a reference or certificate of service for a Council employee does not relate to the business of the Council for the purpose of fixing the seal (cl.400(5) of the Regulation).

Council seals should not be used for certificates and statements of merit, or letters of congratulations. Service to the community or Council can be recognised by special text printed on Council letterhead or by distinctive certificates specially designed for employee references, certificates of service, Australia Day honours and the like.

15.2.4 How is the seal kept and used?

Clause 400(2) of the Regulation details how the seal is to be kept and used.

15.2.5 Can the general manager delegate to the public officer the power to use the Council seal?

Section 378(1) of the Act authorises a general manager to delegate any of his or her functions, other than the power of delegation. This section allows the general manager to delegate the function of fixing the Council seal to documents.

15.2.6 How can a government department ensure that a document is executed by the Council itself and not delegated to the general manager?

A department could ensure that a document is made or approved by the Council itself by requiring that the document be under seal, or by requesting evidence of the Council resolution agreeing to make or accept the document.

The Division of Local Government confirmed that some Council's have resolutions that specifically state what documents Council resolves not to have under seal. Dubbo

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Council resolved in 2009 to not put the Council Seal on low income/short term Licences/Leases if they did not require the notation on the Title Deeds.

Issues

Council has seven residential properties and 10 commercial properties that are leased for three year tenures or less. Council also have several Licences that have a “peppercorn” rent held by various sporting and community groups. Under the regulations, as there is not a resolution stating otherwise, all agreements that require renewal through the year should be expected to go before Council approval. The approval process required involves attainment of an individual agreement written by a solicitor, submission of a business paper to Council to seek a resolution and then processing the agreement. This process can take weeks or months before the tenure is secured for the tenant. The community expectation is that these agreements would be executed in a timely fashion.

Options

1. That Council agree for the General Manager to exercise discretion on what document necessitates the Council Seal when dealing with agreements five (5) years and under, that do not require notation on the title deeds, these would include commercial, residential and community licence agreements.
2. All residential, commercial and short term licence agreements to go to Council for deliberation whenever they come due for renewal, including all medical facility agreements and all staff tenancy agreements.
3. Council resolve that the seal be kept by the General Manager in a secure domicile.

Financial Considerations

The financial consideration will lead toward the ability for Council staff to utilise their time more efficiently and ensure that Council receives revenue on such agreements in a timely fashion.

RECOMMENDATION

That Council resolve that agreements of five (5) years and under with a value of less than \$149,999 be at the General Managers discretion as to whether a Council seal is applied to the agreement **FURTHERMORE** that the seal be kept by the General Manager in a secure place **FURTHERMORE** that the use of the seal be reported to Council at the next Council meeting.

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Item 16 Bank Reconciliation for month ending 30 June 2014

Division:	Corporate Services
Management Area:	Financial Services
Author:	Senior Finance Officer – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The following report provided to Council is a summary of Council's monthly bank reconciliation.

Background

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to monthly bank statement. They are completed by the Senior Finance Officer and signed off by the Chief Financial Officer then referred to Director Corporate Services for final review as part of Council's Monthly checklist procedures.

The 30 June 2014 Bank Reconciliation was completed over two stages, the first one being to reconcile the general ledger and bank balance as at 23 June 2014 when Council closed off its previous accounting package Practical. This was done to allow time for Civica Authority consultants to upload balances into the new system (Civica Authority) in preparation for the go-live date of 1 July 2014.

The balance from 23 June was then carried over into the new system as an opening balance, and transactions up until 30 June were then entered into Authority in the post go live week, with the final balance reconciled back to the bank balance as at 30 June. Council's June 2014 bank reconciliation attempts to show these two steps separately.

As at 30 June 2014, Council has a significant balance in "unpresented cheques". This balance consists mainly of payables (mostly EFT) that were recorded in the Practical General Ledger pre-go live, and have been set to be paid in the bank account in July when they come due.

Issues

Outstanding deposits refers to cash amounts recorded in the Council's General Ledger that have not yet been deposited at the bank. eg. Direct debit authority receipted in cashbook but not deposited in the physical bank account until the next day.

Unpresented cheques refers to cheques that have still not been cashed by the cheque recipient but are recorded as being paid in Council's General Ledger.

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Options

N/A

Financial Considerations

N/A

Summary

Balance per General Ledger – 30 June 2014

General Ledger	Amount
Balances as at 23 June	
General Fund (Practical) CBA Account Only	259,397
General Fund (Practical) NAB General Account Only	19,771
General Fund (Practical) WPAC General Account Only	86,757
Trust Fund (Practical)	177,185
WSC Mayor's Bushfire Appeal (Practical)	368,762
Total Practical Investments Balance 23 June	9,352,597
Total Balances as at 23 June (Practical Close)	10,264,469
Movements Post 23 June (In Authority)	
General Fund	(559,079)
Trust Fund	19
WSC Mayor's Bushfire Appeal	-
Investments	670,763
Total per General Ledger	10,376,172

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Bank	Balance
<u>General</u>	
Commonwealth General Account	323,176
Total – General	323,176
<u>Trust</u>	
Commonwealth Trust Account	177,204
Total – Trust	177,204
<u>WSC Mayors Bush Fire Appeal Trust</u>	
Commonwealth Mayors Fund General Account	81,393
Commonwealth Mayors Fund Savings Account	287,369
Total - WSC Mayors Bush Fire Appeal Trust	368,762
<u>Investments</u>	
Securities	3,000,000
Term Deposits	3,000,000
Deposits at Call - Westpac	4,447
Deposits at Call - NAB (general - eftpos)	22,207
Deposits at Call - NAB (Cash Max)	1,010,269
Deposits at Call - ANZ	3,092,965
Total Investments	10,129,888
Total All Bank Accounts	10,999,030
<i>Add:</i>	
Outstanding Deposits - General	133,842
Outstanding Deposits - Trust	-
Outstanding Deposits – WSC Mayors Bushfire Appeal	-
<i>Less:</i>	
Unpresented cheques - General	(756,700)
Unpresented cheques - Trust	-
Unpresented cheques- WSC Mayors Bushfire Appeal	-
Balance adjusted for outstanding deposits & Un-presented cheques (Final Bank Balance)	10,376,172
Variance between Final Bank Balance and General Ledger	-

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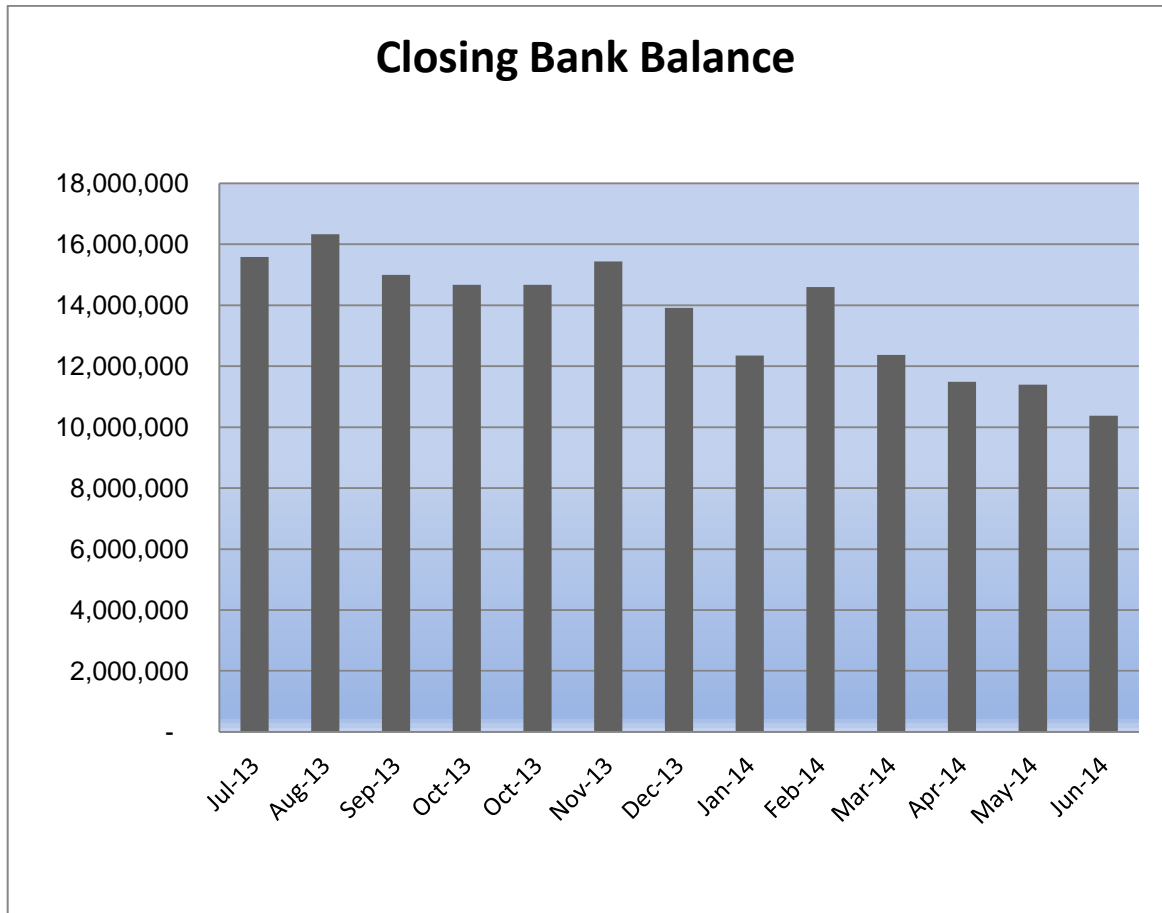
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Balance as per Bank Account History as at 30 June 2014

Month	Funds Held in General Account	Funds Held in Trust Account	Mayors Bushfire Appeal Trust Account	Investment	TOTAL	Net of Outstanding Deposits and Un-presented Cheques	End of Month Closing Bank Balance
Jul-13	1,354,197	269,335	368,794	13,552,995	15,545,321	37,033	15,582,354
Aug-13	1,237,351	272,549	372,478	14,270,308	16,152,686	175,034	16,327,720
Sep-13	723,046	264,460	402,268	13,640,443	15,030,217	(39,768)	14,990,449
Oct-13	913,911	180,908	365,708	13,175,102	14,635,629	29,276	14,664,905
Nov-13	470,130	185,440	373,591	14,333,986	15,363,147	76,096	15,439,243
Dec-13	686,405	186,047	382,657	12,655,004	13,910,113	4,886	13,914,999
Jan-14	365,652	173,606	380,438	11,389,151	12,308,847	40,380	12,349,227
Feb-14	746,029	179,684	382,447	13,138,471	14,446,631	150,243	14,596,874
Mar- 14	353,569	214,370	382,976	11,647,952	12,598,867	(233,141)	12,365,726
Apr-14	490,748	217,152	383,562	10,313,035	11,404,497	83,550	11,488,047
May-14	684,337	180,654	371,320	10,031,794	11,268,105	125,440	11,393,545
Jun-14	323,176	177,204	368,762	10,129,888	10,999,030	(622,858)	10,376,172

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RECOMMENDATION

That Council accept the Bank Reconciliation Report for the month ending 30 June 2014.

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Item 17 Investments and Term Deposits for Month ending 30 June 2014

Division:	Corporate Services
Management Area:	Financial Services
Author:	Senior Finance Officer – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under Section 625 of the Local Government Act 1993 must be reported to Council at each monthly ordinary meeting.

Background

Council currently benchmarks its investment performance against the three (3) month Bank Bill Swap Reference Rate (BBSW) as per Council's Investment Policy. The June BBSW 3 month rate was 2.64%. Council's term deposits returned an average rate of 3.25% for the month of June, outperforming Council's benchmark.

During the month of June two of Council's Term Deposits totalling \$2m held with ANZ and Bank of Queensland fell due earning a total of \$16,047 in interest.

All of Council's investment securities are currently not paying coupons although all of the remaining two (2) investments are expected to be redeemed at higher than original purchase price. Council's investment securities underperformed against Council's benchmark.

Issues

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to monthly investment statements and investment interest is recorded. This is completed by Senior Finance Officer and signed off by Chief Financial Officer for referral to Director Corporate Services for final review as part of Council's monthly checklist procedures.

Options

Council adheres to the DLG Investment Guidelines and Ministerial Investment Order 2011 and Councils Investment Policy is consistent with this order and any guidelines issued.

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Financial Considerations

Council received a report on the performance and analysis of each of the long term investment funds from investment advisors, Amicus Advisory Pty Ltd (formerly Structured Credit Research and Advisory Pty Ltd), as at 30 June 2014. This information is provided below.

FIIG All Seasons CPPI	Council is essentially holding a Swedish Export Bond rated AA+. Will pay \$4 above par at maturity. Bid price well short of fair value. This will mature in (2 months).
Octagon Ltd Linked	Backed by International Bank for Reconstruction & Development rated AA. Few concerns if any. Bid well below fair value. Low risk.

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Summary

Investment Securities: Council currently holds the following investment securities:

Bank	Purchase Price	Indicative Bid	Valuation based on indicative bid as at 30 June 2014	ISIN Number	Lodgement date	Maturity Date	Rating	Coupon Payments
FIIG All Seasons CPPI Note	1,500,000	103.40%	1,551,000	AU300SEKA021	29.08.2008	29.08.2014	AA+	0%
Octagon Ltd Linked	1,500,000	96.26%	1,443,900	XS023170158	25.10.2005	25.10.2015	AA	0%
Total:	3,000,000		2,994,900					0%

Term Deposits: Council currently holds the following Term Deposits:

Bank	Current Investment	Opening Balance	Buy/(Sell)	June Interest Earned/ Accrued	Closing Balance	Lodgement date	Maturity Date	Rating	Current Yield
NAB Cash Maximiser #	1,010,269	1,368,359	(360,107)	2,017	1,010,270	At Call	At Call	AA-	3.04%
ANZ At Call	3,092,965	2,663,436	411,704	17,825	3,092,965	At Call	At Call	AA-	3.10%
ANZ Term Deposit	-	1,008,178	(1,008,902)	724	-	10/03/2014	10/06/2014	AA-	3.65%
Bank Of Queensland	-	1,007,869	-(1,009,370)	1,501	-	12/03/2014	16/06/2014	BBB+	3.60%
NAB Term Deposit	1,000,000	1,011,270	-	3,074	1,014,344	10/02/2014	11/08/2014	AA-	3.75%
ANZ Term Deposit	1,000,000	-	1,000,000	1,940	1,001,940	10/06/2014	16/09/2014	AA-	3.55%
Bank Of Queensland	1,000,000	-	1,000,000	1,186	1,001,186	16/06/2014	16/07/2014	BBB+	3.10%
Total:	7,103,234	7,059,112	33,326	28,267	7,120,705				3.25%

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Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 30 June 2014.

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Item 18 Rates Report for Month Ending 30 June 2014

Division:	Corporate Services
Management Area:	Financial Services
Author:	Water Debtor Officer – Rachael Carlyle
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report on Council's monthly rates and annual charges collection performance.

Background

Council levies rates and annual charges on an annual basis commencing in the month of July. Council closely monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Outstanding Ratio.

The Division of Local Government (DLG) recommends (via their accepted benchmark) a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils. Council's outstanding ratio as at 30 June 2013 was 13.3% which is above the DLG recommended benchmark.

Some factors that affect this indicator should be considered when assessing Warrumbungle Shire Council's performance against this indicator such as the socioeconomic characteristics of the area, and previous changes to Council's Rating Policy.

Issues

The outstanding rates and annual charges ratio as at 30 June 2014, is 13.57%. This figure is higher than the 10% benchmark proposed by the DLG. Although Council's Rates Outstanding ratio is still trending under the previous year balance for the same period.

Options

N/A For Council Information

Financial Considerations

A high arrears balance affects Council's cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit.

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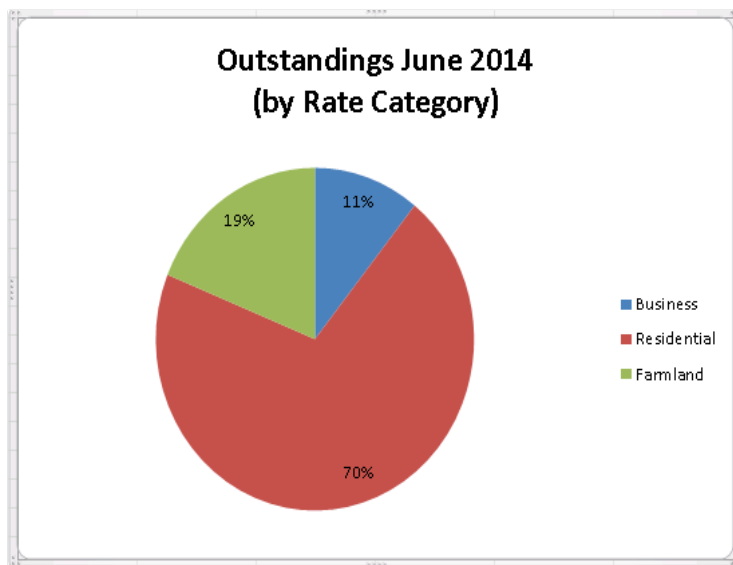
RATE/CHARGE TYPE	RATE ARREARS 2012/13	2013/2014 LEVY	PENSIONER WRITE OFF	ABANDONED	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTANDING 2013/2014	COLLECTION % 2013/2014	Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	675,157	7,156,714	184,393	15,081	7,632,396	7,174,719	457,677	94%	610,378	9%
Water	191,749	1,315,066	74,034	9,654	1,423,126	1,273,544	149,583	89%	195,516	15%
Sewerage	444,871	1,162,832	54,550	7,498	1,545,655	1,132,718	412,937	73%	186,399	16%
Garbage	176,185	1,803,809	91,124	3,869	1,885,001	1,714,949	170,052	91%	208,403	12%
TOTAL RATES AND ANNUAL CHARGES	1,487,962	11,438,421	404,101	36,102	12,486,178	11,295,930	1,190,249	90%	1,200,696	10%
Water Consumption	608,369	1,382,015	-	485	1,989,898	1,498,045	491,853	75%	334,855	24%
Sewer Consumption	78,637	90,625	-	2	169,261	139,775	29,486	83%	15,838	17%
TOTAL WATER SUPPLY SERVICES	687,006	1,472,640	-	487	2,159,159	1,637,820	521,339	76%	350,693	24%
LEGAL FEES	124,995	229,953	-	12,362	342,587	141,615	200,972	41%	251,589	-
INTEREST	269,421	141,689	-	-	411,109	-	411,109	0%	-	-
GRAND TOTAL	2,569,384	13,282,703	404,101	48,951	15,399,033	13,075,365	2,323,669	85%	1,802,978	13.57%

- Interest charges in the 'Total Arrears' column are classified under the relevant charge type above, as opposed to being recorded separately per the 'Total Outstanding' column.
- The outstanding figures for sewer consumption, water consumption and sewerage rates and charges need to be viewed in total as Council's finance systems is currently grouping a majority of the arrears amounts for these items under sewer consumption. Total arrears at End of Month, include interest in arrears under the relevant Rate/Charge Type and is not separately disclosed as interest.

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Analysis by Council staff has indicated that a majority of the rates and annual charges outstanding amount 70% relates to residential properties, while 19% relates to farmland and 11% to business. See graph to the right, and table of outstanding balances by rate group and rate/charge type below for further details.



Of the amount outstanding, Council currently has a total of 324 assessments with a total of \$421,433 outstanding under an arrangement to pay the outstanding rates and annual charges on a weekly, fortnightly or monthly basis.

Rates Type	Rates levy			Water levy			Legal	Grand Total
	General	Domestic Waste	Water Access	Sewer Access	Water Usage	Sewer Usage		
Business	64,895	26,762	17,557	19,176	36,743	15,838	13,162	194,133
Residential	270,940	168,557	177,959	167,223	298,112	-	185,949	1,268,739
Farmland	274,544	13,084	-	-	-	-	52,478	340,106
Total	610,379	208,403	195,516	186,399	334,855	15,838	251,589	1,802,978

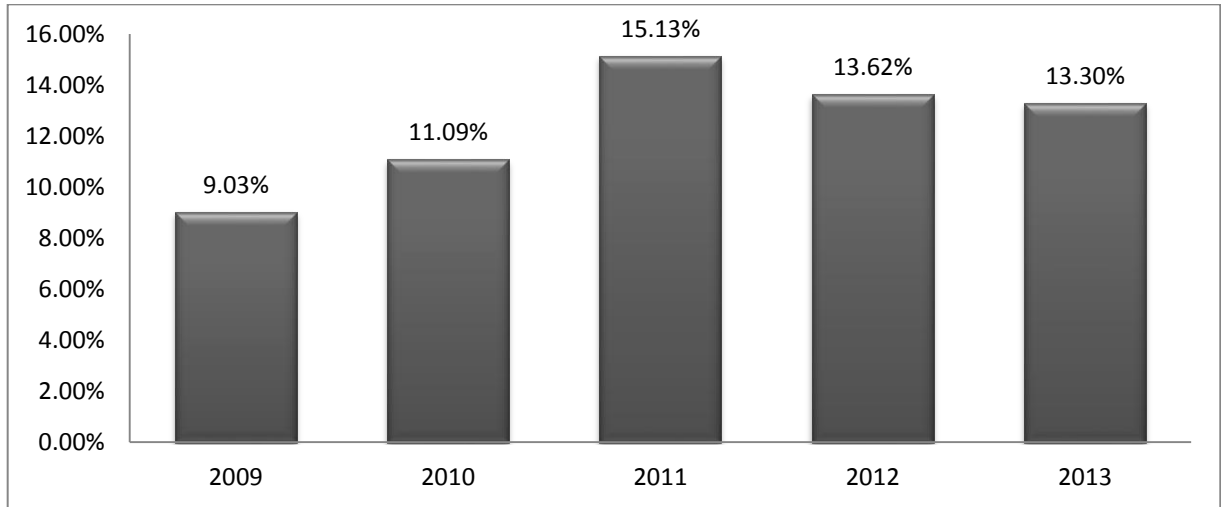
Collection of outstanding rates commences with an overdue letter which is received from Council giving 14 days to pay or contact Council requesting an arrangement, if no payment or contact is made a letter of demand is sent out by Council's Debt Recovery Agency giving 7 days to make a payment or contact Council requesting an arrangement.

Council's historical debt recovery performance as measured by the rates and charges outstanding ratio is detailed in the graph below.

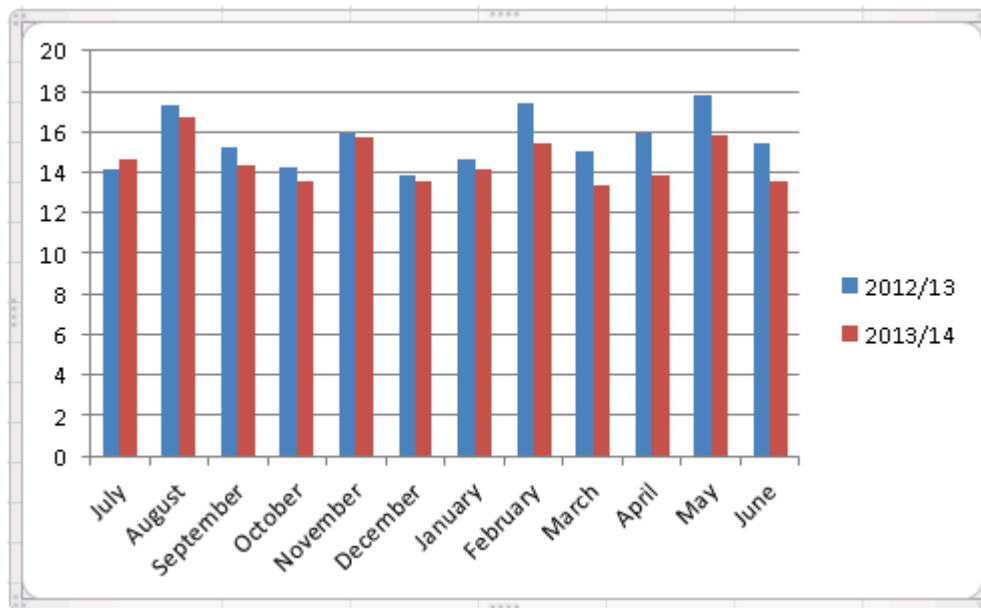
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Graph 1: Ratio by Year



Graph 2: Ratio Month by Month



RECOMMENDATION

For Council's information.

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Item 19 Request for Hardship Rate Relief - Assessment No 10057594

Division:	Corporate Services
Management area:	Financial Services
Author:	Senior Rates Officer - Graham MacBeth
CSP Key Focus Area:	Local Government and Finance
Priority:	GF5 Council is severely burdened by the increasing costs of service provision and asset management and its reliance on grants and other funding, together with a limited rate base, rate capping and restricted capacity to source income from other areas.

Reason for Report

To seek Council approval in regard to a hardship application for the property owner of assessment number 10057594.

Background

Council has received a request from the property owner of assessment number 10057594 requesting Hardship Rate Relief for their property in Coonabarabran. The property owner is claiming that they have been experiencing hardship since March 2012 and being a sole owner are seeking financial assistance under hardship rate relief for the payment of their rates and charges. The property owner in question is unable to receive a concession under the age pension rebate until November 2014 but is the holder of a Health Care Card.

The property owner in their hardship application has claimed that they have no rent/home loan, no other mortgage, personal loan or health costs and they are currently on a widows pension of \$557.50 per fortnight with no dependent children to support. As at 26 February 2014 the property owner had total savings of \$16.17.

Assessment number 10057594 currently has a nil balance owing and her annual rates are \$1,310.13.

Issues

Council does have several options available to it under the Local Government Act 1993 in regards to hardship relief:

1. Section 577 of the Local Government Act, 1993, allows an extension of the pensioner concession to a ratepayer (subject to conditions) to avoid hardship and permits Council to issue an order specifying a person who is not an eligible pensioner to be deemed an eligible pensioner and therefore qualify for the full pensioner rebate.
2. Section 567 of the Local Government Act allows Council to write off accrued interest on rates and charges payable by a person if, in its opinion,

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- (a) The person was unable to pay the rates and charges when they became due and payable for reasons beyond the persons control;
 - (b) The person is unable to pay the accrued interest for reasons beyond the persons control; or
 - (c) Payment of the accrued interest would cause the person hardship.
3. Section 582 allows Councils to waive or reduce rates, charges and interest due by an person prescribed by the regulations who is in receipt of a pension benefit or allowance under the Social Security Act 1991 of the Commonwealth.

The pensioner rebate concession is as follows;

1. Up to \$250 on all ordinary rates and charges for domestic waste management services.
2. Up to \$87.50 on water rates or charges
3. Up to \$87.50 on sewerage rates or charges.

If the ratepayer were to be granted the pensioner concession due to hardship, the period that the concession would be offered for would be from July 2014 to November 2014 resulting in a pensioner concession of half of the full concession shown above. As from November 2014 the ratepayer will be an eligible pensioner.

Options

Council can either:

1. Accept the request for hardship and extend the pensioner concession to the ratepayer in question;
2. Deny the request for hardship;
3. Enter into an arrangement with the ratepayer to delay the repayment of rates and charges;
4. Write off the accrued interest on rates and charges payable by the ratepayer per Section 567 of the Local Government Act, 1993.

Financial considerations

If Council decides to grant hardship relief under the same conditions as an eligible pensioner this would result in a loss of income of \$212.50 being half of the full pensioner rebate for a year as the ratepayer will become an eligible pensioner as of November 2014.

If Council were to choose to write off accrued interest under Section 567 of the Act there would be no loss of income as no interest has been charged for the 2013/14 rating year and all rates are up to date.

RECOMMENDATION

That Council deny the request for hardship as the owner currently has no rates outstanding and will be eligible for a pensioner concession as at November 2014.

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Item 20 Application to Connect Service Water to Lot 41 DP754971, Merrygoen - Washbrook

Division:	Technical Services
Management Area:	Warrumbungle Water
Author:	Manager Warrumbungle Water – Cornelia Wiebels
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI7 Appropriate planning is needed to ensure the ongoing security of energy and clean water supplies to communities within the shire

Reason for Report

The purpose of this report is to enable Council to make an informed decision on the application by L.W. & A.E. Washbrook to install a service water connection to their property at Lot 41 DP754971, Dennykymine Road, Merrygoen (application in Attachment 1).

Background

Main purpose of the above water connection according to the owners is to supplement stock water supply and to provide emergency water supply (domestic use) in the event of a fire. The owners hold according to their own statement an irrigation licence and operate an existing system pumping from Castlereagh River.

They plan to install a storage tank (2200L or 5000L) approx. 6m distant from the intersection of the rising main and the property boundary at Dennykymine Road, where the water connection/water meter would be installed (map in Attachment 2). The stock trough is located at a distance of approx. 50m from the planned tank location; the house is located at a distance of approx. 1500m from the planned tank location.

At this stage it is not planned to use the service water for domestic purposes other than the above mentioned emergency situation. Further, the owners do not plan to install a pump for supplying water from the tank to the trough or the house. Filling trough and mobile tank for fire fighting from the tank is planned via gravity drain.

Issues

Water pressure fluctuations: The storage tank planned to be installed will fill only under pressure when the river pumps are in operation. Otherwise, the tank will fill by draining part of the rising main.

Rising main connection: The above described drainage may be an issue as the end of the rising main is open to air and air locks can build up in the rising main when the pipe is filling upon river pump start after having been partially drained. As there is no air valve installed along the length of the rising main, air-locks may create strong turbulences within the pipeline impacting on the pipe wall; they also may create the pump to loose head. A non-return valve could be installed at owners cost in the rising main upstream of the planned water connection to prevent drainage; however, this will increase the head pressure on the river pump and therefore operational costs.

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Rural zoning/other & previous connections: There exists one other water connection/water meter along the Merrygoen rising main (Lot 18, 40, 57, 50 and 90 DP754971 – same owner), see map in Attachment 2. These lots as well as Lot 41 PD754971 are zoned RU1.

There had been a connection previously at Lot 41 DP754071; however, it is unknown why the previous owner had the service disconnected and for how long it had been operational.

Access charges: The current owner has not been paying water access charges.

Levels of service: The water pumped directly from the river will be untreated/non-chlorinated, which is the same level of service as for all other water connections in the village of Merrygoen.

Taking all the above in consideration, there does not appear to be a significant technical issue with the installation of a water service connection to Lot 41 DP754971.

Options

Option 1: Approve of the application to install a service water connection to Lot 41 DP754971.

Option 2: Disapprove of the application to install a service water connection to Lot 41 DP754971.

Financial Considerations

Should the application to install a service water connection to Lot 41 DP754971 be approved the fee of \$924.00 for a standard water connection would apply and cover the cost of the work required to be performed by Council.

RECOMMENDATION

It is recommended to approve the application to install a service water connection to Lot 41 DP754971 (Option 1), the approval being subject to an agreement between Council and the property owners.

This agreement should:

- State the acceptance by the owners that the level of service at their property will be different to the level of service for the village of Merrygoen with regard to water pressure,
- Request the installation of a storage tank of appropriate capacity by the owners and
- State that for the purpose of fire fighting the installation of an appropriate pump and pipe-work to the house is recommended.

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Attachment 1: Washbrook written application to connect service water to Lot 41 DP754971 (InfoXpert ID 26296).

7 - 5 - 2014

The General Manager,
Warrumbungle Shire Council,
P.O. Box 191,
COONABARABRAN. N.S.W. 2357

Fax No. 68421337,

Dear Sir,

We wish to make application for a connection from the Merrygoen Town Supply line to our property at 415 Dennykymine Rd., Merrygoen.
Lot 41
DP754971

We would ask council to agree to this request on the following grounds:-

1. The supply pipeline runs through our property and on occasions we have to provide council staff access for maintenance and repairs to the line.
2. There is only one other property that the pipeline runs through and we believe this owner has two connections to the supply.
3. We would be using the connection to provide emergency water supply to supplement our existing stock and domestic water and in the event of fire.
4. We would agree to connect to a storage facility with an air gap, so as to eliminate back contamination from our stock trough.

Please contact us if any more information is required.

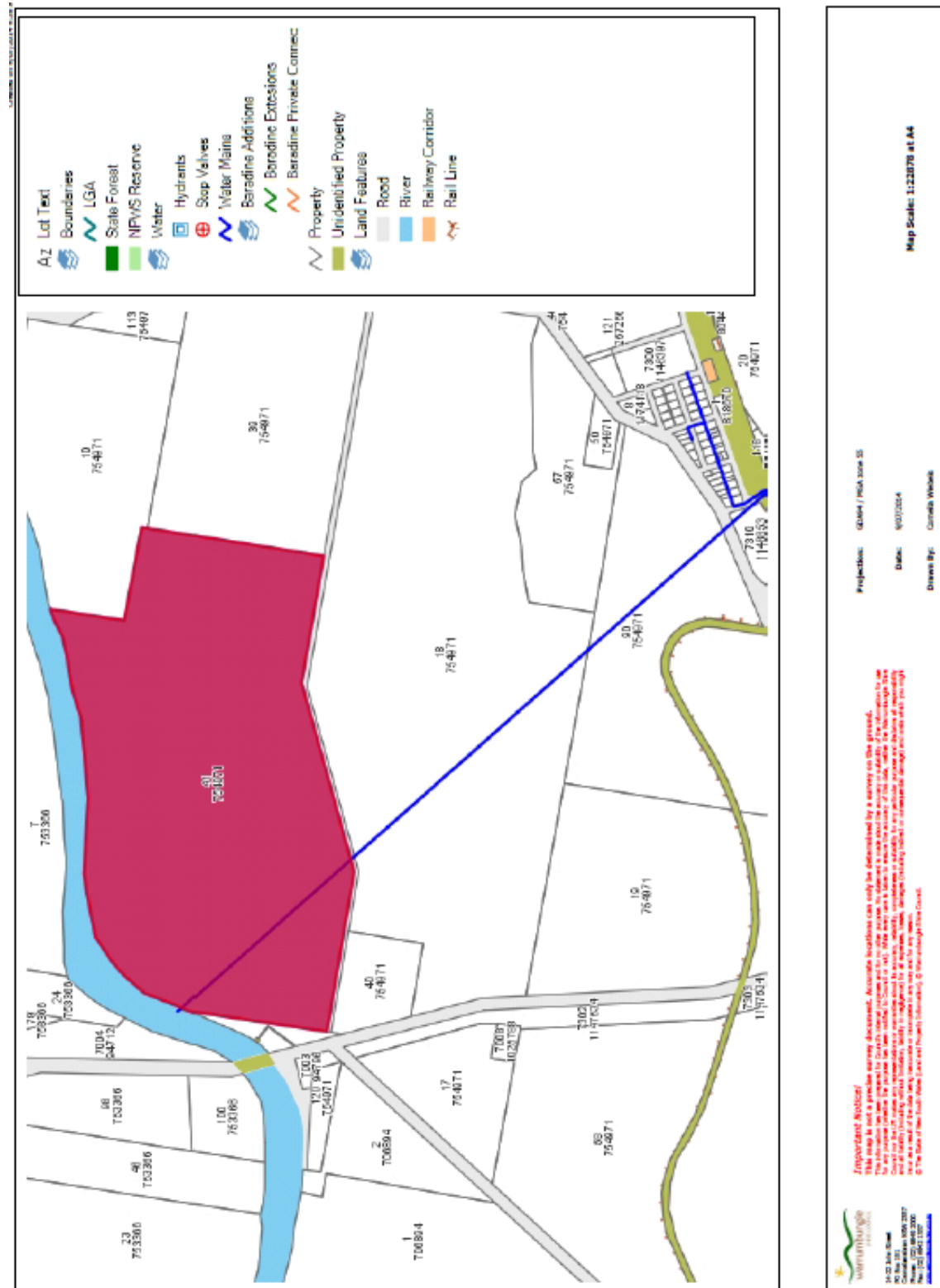
Yours sincerely,
L.W. & A.E. Washbrook,

Per. 

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Attachment 2: IntraMaps snapshot showing Merrygoen rising main, highlighting Lot 41 DP754971.



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Item 21 Road Naming

Division:	Development Services
Management Area:	Regulatory Services
Author:	Acting Recycling & Waste Compliance Officer – Noel Gilbert
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 the demographic makeup of the community is well-represented in local activities, service delivery and decision making

Reason for Report

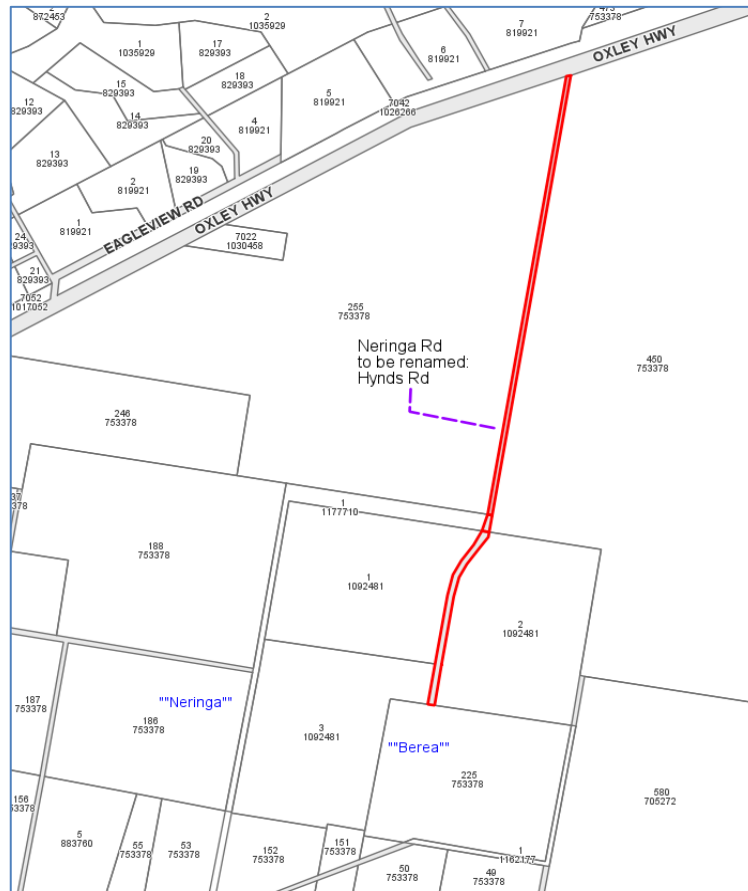
To review and progress the road naming process for the road formally known as “Neringa Road”.

Background

In 2010 some preliminary steps were made to name an unnamed road established as part of a private four lot subdivision in 2005. The original developer of the road requested that Council take steps to name a road currently known both as “Hynds Road” and “Neringa Road”.

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The developer has requested that the road be named “Hynds Road”, or if that is not acceptable, “Bigibila Road”, which means “Echidna” in the local Gamilaraay language, and is based on the frequent echidna sightings at the location. Another suggested alternative is “Bloodwood Road”, referencing the multiple bloodwood trees in the area. The road is located approximately 10 km from town on the Oxley Highway and accesses the subdivision, crossing crown land. The road from the Oxley Highway to the subdivision is Crown road, while the public road within the subdivision belongs to Council. Council maintains the length of this road.

As the Road Naming Authority (pursuant to the Geographical Names Board’s *NSW Road Naming Policy*), Council has jurisdiction to name the road that runs from Oxley Highway to the boundary of Lot 225 DP 753378.

Issues

Council’s Rural Addressing system shows the road as “Neringa Road” however the road has never been formally named. The Hynds family moved to “Neringa” in 1980. Some years ago they sold part of the property, including the original residence, and subdivided the balance. The part of the property disposed of retained the “Neringa” name. The access to “Neringa” was formerly a Crown road, however the Crown Lands Office advises that this is now privately owned. Council staff have been verbally informed that the current owner of “Neringa” purchased the land and closed the road. Since the access to “Neringa” is no longer public road, Council does not need to name the lane: it is only a private property access road.

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Council investigations indicate that until Rural Addressing was implemented for this road in the last several years, the road was commonly referred to as “Hynds Road” or “Hynds Estate”.

The current name may be a potential cause for confusion (for example by emergency services), as the Council maintained road leads to the Hynds subdivision lots rather than the property “Neringa”.

Options

- 1 Retain, and formally name, “Neringa Road”. This does not address the issue of confusion, regarding access into the property “Neringa”.
- 2 Name the road commencing at the Oxley Highway and terminating at the boundary of Lot 225 DP 753378 “Hynds Road” or “Bigibila Road” or “Bloodwood Road”.

All suggested names comply with *Road Naming Guidelines* of the Geographical Names Board [Attachment 2 enclosed under separate cover]. The Local Aboriginal Lands Council has confirmed that the Gamilaraay language is a suitable choice for the location. Council will need to comply with the *NSW Road Naming Policy* and its consultation requirements before coming to a final decision.

Financial Considerations

Costs to Council are negligible, with possibly some advertising requirements and potential future signposting costs.

RECOMMENDATION

That Council call for submissions regarding the proposal that the road commencing at the Oxley Highway and terminating at the boundary of Lot 225 DP 753378 be named “Hynds Road”.

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Item 22 Request to purchase bitumen emulsion from Council

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Local Economy
Priority:	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional centres.

Purpose

To determine a Council response to a request from a local resident to sell bitumen emulsion as a business activity.

Background

A request has been received from a local resident wanting to purchase bitumen emulsion from Council's depot in Coonabarabran. It appears that the resident wants to be able to purchase the emulsion in order to undertake a business activity. Currently, Council is not in the business of selling emulsion to members of the public.

Council uses the bitumen emulsion primarily for patching potholes and sealing roads, which are activities undertaken by Council's bitumen patching truck. Council is also in the business of sealing roads for property owners as a private work business.

The size of the tank on the bitumen patching truck is 2,000 litres. At the Coonabarabran depot there is a 20,000 litre storage tank and in Coolah there is a 10,000 storage tank. The tank in Coolah has not been operational for some time as the emulsion has 'set' in the tank and it cannot be moved. The feasibility of replacing the tank in Coolah is currently being investigated.

A copy of the letter from the resident has been forwarded to Councillors under separate cover.

Issues

In the past, Council has not been in the business of selling bitumen emulsion for a number of reasons including the following;

- Bitumen emulsion is a very 'fickle' product. Unless the product is mixed and heated in certain patterns and frequency, it will 'go off', meaning that it will separate and block delivery pipes. Therefore, the quality of the product, if sold to members of the public could not be guaranteed.
- The work depots are a workplace. This means that each time a member of public visits the depot they are required to be inducted into the workplace and comply with Council's safety management policy, which includes wearing of personal protective equipment. The storage tank at Coonabarabran is located in remote

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area of the depot and public access to the tank must be supervised by a Council staff member.

- There is a pump on the storage tank that is used to discharge emulsion to any receiving tank or container. There is no meter on the discharge hose, which means that volume discharged must be estimated. Handling of the discharge hose and controlling the pump is cumbersome and often results in minor spillages, which means that staff are required to wear disposable overalls. The task of dispensing emulsion to members of the public will most likely fall to the storeman, who will need to be trained in the operation of the emulsion tank. Furthermore, the modifications to the discharge hose and supporting framework will need to be made in order to accommodate a range of tank sizes and vehicles receiving the emulsion.

The applicant requesting access to Council's bitumen emulsion tank has not provided information about expected frequency, volumes required and type of tank or container to be used.

The source of emulsion for Council is from a refinery in Sydney. The frequency of deliveries currently is around 3- 4 weeks. Council is currently enjoying good response times for deliveries from time of order. If Council requires deliveries on a more frequent basis, response times may be jeopardised, which in turn will impact upon availability for Council operations.

Options

Council has discretion in this matter and may wish to establish a business activity associated with selling bitumen emulsion. The risks of establishing such a business need to be considered against perceived benefits such as providing a service to the community. Council may wish to establish bitumen emulsion sales business on a trial basis for a limited time.

Financial Considerations

No calculations have been undertaken to determine a price that Council could supply emulsion to the public. Factors impacting on price would include, volume discharged, that is, a price for 20 litres will be different to 1000 litres, purchase price of emulsion, staff time and of course a profit margin. Sales of the emulsion will need to be treated as 'sundry debtor' work, which will attract a set of overhead expenses.

Sales of bitumen emulsion to a local resident who establishes a contracting business with the product may adversely impact upon Council's own business of providing bitumen sealing business.

RECOMMENDATION

That Council not establish a business of selling bitumen emulsion and to assist the applicant, they be advised each time Council is expecting a delivery of bitumen emulsion at the Coonabarabran depot to enable the applicant to purchase emulsion directly from Council's supplier.

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Item 23 2014/15 Technical Services Works Program – Road Operations, Urban Services & Water Services

Division:	Technical Services
Management Area:	Road Operations & Urban Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

Reason for Report

The works program for the technical services division of Council for period ending 4 July 2014 is presented for information

Background

The 2014/15 works program for all projects in Technical Services is presented in attachment 1.0. The report includes projects included in the 2014/15 budget and projects carried over from 2013/14. Also, this report now includes 2014/15 projects where survey and design and investigation has commenced.

Attachment 2.0 contains a list of unsealed roads that have been maintenance graded since 1 July 2014. The attachment also include roads that are scheduled for maintenance grading over the next two months.

Issues

The works program presented in attachment 1.0 contains draft finish dates for each project.

Options

Council has discretion in relation to the capital works program and the works program in general. However, any changes must include consideration of funding sources, time requirements for pre construction activities, and impact on staff resources.

Financial Considerations

The works program in attachment 1.0 contains budget allocations and year to date expenditure for all projects. The year to date figures are preliminary in nature and may change when year end expenses for 2013/14 are known in full.

RECOMMENDATION

That 2014/15 works program presented in attachment 1.0 and attachment 2.0 is noted for information only

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Attachment 1.0 – Technical Services Works Program Report for Period Ending 4 July 2014

Task Name	Finish Date	Budget (\$)	Year to date exp.(\$)	% work complete
Technical Services	Fri 26/06/15	10,353,786	0	4%
Asset Design Services	Thu 30/04/15	63,300	0	4%
Survey Equipment	Thu 30/04/15	12,000	0	0%
Software Upgrades	Fri 27/03/15	13,000	0	0%
Traffic Counter	Fri 14/11/14	10,000	0	0%
Bridge design - Orana Rd	Fri 19/12/14	15,000	0	30%
Dalgarno St, Median	Fri 6/02/15	0	0	0%
Robertson Oval - masterplan	Fri 8/08/14	0	0	0%
Coona aerodrome - plan, manual	Fri 24/10/14	0	0	0%
Road Safety Program	Fri 24/04/15	13,300	0	0%
Keep our kids safe	Fri 24/04/15	4,000	0	0%
Just slow down	Fri 24/04/15	6,000	0	0%
Free cuppa for driver	Fri 24/04/15	1,500	0	0%
Workshops for Supervisors of L Drivers	Fri 24/04/15	1,800	0	0%
Fleet Services	Fri 27/03/15	2,335,000	0	0%
Minor Plant Purchases	Fri 27/03/15	15,000	0	0%
Plant Purchases	Fri 27/03/15	2,305,000	0	0%
Cricket pitch roller - Coolah	Fri 24/10/14	15,000	0	0%
Road Operations	Fri 29/05/15	6,624,400	0	1%
RMS Work Orders	Fri 24/04/15	500,000	0	0%
Rehabilitation	Fri 24/04/15	500,000	0	0%
SH18 - Merrygoen Bridge	Fri 24/04/15	0	0	0%
SH18 (Mendooran)	Fri 19/12/14	500,000	0	0%
Reseals	Fri 27/03/15	1,055,400	0	0%
Baradine reseals	Fri 27/03/15	17,700	0	0%
Binnaway reseals	Fri 27/03/15	15,800	0	0%
Coolah reseals	Fri 27/03/15	26,300	0	0%
Coonabarabran reseals	Fri 27/03/15	84,100	0	0%
Dunedoo reseals	Fri 27/03/15	23,600	0	0%
Mendooran reseals	Fri 27/03/15	15,800	0	0%
Local roads reseals	Fri 27/03/15	430,800	0	0%
Regional Rd reseals	Fri 27/03/15	441,300	0	0%
Local Roads	Fri 29/05/15	5,069,000	0	2%
Bridge - Barad/Aero Rd	Fri 12/12/14	250,000	0	13%
Bridge- Baradine Creek	Fri 29/05/15	1,500,000	0	5%
Bridge - Kenebri	Fri 29/05/15	600,000	0	5%
Black Gully Bridge	Fri 29/05/15	200,000	0	0%
Coonagoony Bridge/culvert	Fri 29/05/15	200,000	0	0%

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Task Name	Finish Date	Budget (\$)	Year to date exp.(\$)	% work complete
Warkton Bridge	Fri 29/05/15	120,000	0	0%
Coolah Ck Rd Rehab	Fri 19/12/14	120,000	0	0%
Quia Rd Rehabilitation	Fri 19/12/14	120,000	0	0%
Gravel Road Resheeting	Fri 29/05/15	790,000	0	0%
Goolhi Rd	Fri 7/11/14	130,000	0	0%
Keeches Rd	Fri 7/11/14	80,000	0	0%
Bakers Lane	Fri 7/11/14	30,000	0	0%
Schumacks Rd	Fri 7/11/14	20,000	0	0%
Mt Cenn Cruich Rd	Fri 19/12/14	70,000	0	0%
Premer Estate Rd	Fri 27/02/15	50,000	0	0%
Stoney Point Rd	Fri 26/09/14	30,000	0	0%
Mitchell Springs Rd	Fri 29/05/15	130,000	0	0%
Doganabuganaram Rd	Fri 28/11/14	75,000	0	0%
Homestead Rd	Fri 27/03/15	40,000	0	0%
All Weather Rd	Fri 27/03/15	35,000	0	0%
Mooren Rd	Fri 27/03/15	50,000	0	0%
Banoon Rd	Fri 28/11/14	50,000	0	0%
Regional Roads	Fri 24/04/15	1,169,000	0	2%
Pavement Rehabilitation	Fri 27/03/15	169,000	0	0%
Mow Creek	Fri 24/04/15	1,000,000	0	3%
Urban Services	Fri 26/06/15	1,331,086	0	8%
Horticulture	Fri 30/01/15	140,000	0	0%
Binnaway Progress Ass'n	Fri 28/11/14	5,000	0	0%
Mendooran Park Toilets	Fri 29/08/14	35,000	0	0%
Milling Park Toilet	Fri 30/01/15	100,000	0	0%
Ovals	Fri 30/01/15	104,000	0	30%
Baradine Tennis Courts Resurface	Wed 1/10/14	10,000	0	0%
Baradine Grandstand	Fri 8/08/14	40,000	0	50%
Binnaway Grandstand	Fri 8/08/14	47,000	0	50%
Coona. Netball crts	Fri 30/01/15	7,000	0	25%
Swimming Pools	Fri 26/09/14	69,000	0	0%
Dunedoo replace filter media	Fri 26/09/14	12,000	0	0%
Mendooran - repair leak - toddlers pool	Fri 26/09/14	10,000	0	0%
Concrete repairs - Coona	Fri 26/09/14	15,000	0	0%
Shade shelter - Baradine Pool	Fri 26/09/14	32,000	0	0%
Town Streets Baradine	Fri 26/06/15	162,000	0	15%
Flood Levee Invest	Fri 26/06/15	120,000	0	0%
Baradine Foot Rehab	Fri 27/03/15	10,000	0	0%

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Task Name	Finish Date	Budget (\$)	Year to date exp.(\$)	% work complete
Walker street k&g	Fri 25/07/14	30,000	0	60%
Baradine Street bins	Fri 28/11/14	2,000	0	0%
Town Streets Binnaway	Fri 29/05/15	116,000	0	2%
David street k&g	Fri 29/08/14	60,000	0	10%
Street Lights	Fri 27/03/15	8,000	0	0%
Garbage bins, Renshaw Street	Fri 26/12/14	8,000	0	0%
Footpath rehabilitation	Fri 27/02/15	5,000	0	0%
Castlereagh Av - K&G - link	Fri 29/05/15	20,000	0	0%
Railway Street (Napier to Renshaw)	Fri 29/05/15	15,000	0	0%
Town streets Coolah	Fri 26/06/15	246,286	0	13%
Binnia St. kerb blisters	Fri 5/09/14	90,286	50,106	75%
Booyamurra St. rehab	Fri 28/11/14	101,000	0	0%
Coolah Foot Rehab	Fri 24/04/15	15,000	0	0%
Intersect. Bin/Booyamurra, Bin/Cunningham	Fri 26/06/15	40,000	0	0%
Town Streets Coona	Fri 29/05/15	305,800	0	5%
Edwards street footpath (baths)	Fri 19/09/14	8,000	0	0%
Culvert Ext Dalgarno St	Fri 15/08/14	1,800	0	50%
Robertson St, rain garden	Fri 25/07/14	16,000	0	0%
Dalgarno Foot Rehab	Fri 25/07/14	45,000	0	10%
John St kerb rehab	Fri 11/07/14	70,000	0	0%
Cycleway Newell Hwy	Fri 29/05/15	165,000	0	0%
John St Kerb rehab, (Edwards to Cassilis, west)	Fri 29/05/15	70,000	0	0%
Footpath Cassilis Street	Fri 22/05/15	30,000	0	0%
Town Streets Dunedoo	Fri 24/04/15	178,000	0	0%
Wallaroo St construction	Fri 24/04/15	150,000	0	0%
Dish drain const	Fri 30/01/15	18,000	0	0%
Dunedoo Foot Rehab	Fri 24/04/15	10,000	0	0%
Town Sts Mendooran	Fri 24/04/15	10,000	0	0%
Mendooran Foot Rehab	Fri 24/04/15	10,000	0	0%
Water	Fri 26/06/15	1,129,267	0	0%
Baradine	Fri 26/06/15	293,000	0	0%
Meter replacements	Fri 26/06/15	5,000	0	0%
WTP building renovations	Fri 17/04/15	48,000	0	0%
WTP - improvements	Fri 17/04/15	40,000	0	0%
WTP clarifier rehab	Fri 17/04/15	200,000	0	0%
Binnaway	Fri 26/06/15	5,000	0	0%
Meter replacements	Fri 26/06/15	5,000	0	0%
Coolah	Fri 26/06/15	98,000	0	0%

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Task Name	Finish Date	Budget (\$)	Year to date exp.(\$)	% work complete
Meter replacements	Fri 26/06/15	48,000	0	0%
Main extension - rem dead end	Fri 19/12/14	50,000	0	0%
Coonanbarabran	Fri 26/06/15	497,267	0	0%
Meter replacements	Fri 26/06/15	7,000	0	0%
Main replacement	Fri 26/09/14	54,267	0	0%
Security audit	Fri 26/06/15	100,000	0	0%
Main extension, Queenie Street	Fri 28/11/14	100,000	0	0%
Telemetry software	Fri 29/05/15	3,000	0	0%
Timor Dam fence repairs	Fri 26/06/15	230,000	0	0%
Tools - Coona water	Fri 29/05/15	3,000	0	0%
Dunedoo	Fri 26/06/15	231,000	0	0%
Meter replacements	Fri 26/06/15	5,000	0	0%
Main. Bolaro (Tallawang-Merrygoen)	Fri 27/02/15	58,000	0	0%
Main. Ext (Evans street)	Thu 30/10/14	50,000	0	0%
New Bore	Fri 25/07/14	0	0	0%
Reservoir rehab.	Fri 26/06/15	110,000	0	0%
Sodium Hypochlorite-standby pump	Fri 29/05/15	5,000	0	0%
Minor plant	Fri 31/10/14	3,000	0	0%
Mendooran	Fri 26/06/15	5,000	0	0%
Meter replacements	Fri 26/06/15	5,000	0	0%
water pressure project	Fri 31/10/14	0	0	0%
Sewerage	Fri 26/06/15	237,080	0	0%
Baradine	Fri 26/06/15	28,000	0	0%
Replac. vacuum components	Fri 26/06/15	28,000	0	0%
Coonabarabran	Fri 3/04/15	109,080	0	0%
Mains relining	Fri 3/04/15	94,080	0	0%
Replace steel rods	Fri 19/12/14	3,000	0	0%
Sewer camera replacement	Fri 29/08/14	12,000	0	0%
Coolah	Fri 26/06/15	50,000	0	0%
STP upgrade	Fri 26/06/15	50,000	0	0%
Dunedoo		0	0	0%
Binnaway	Fri 26/06/15	50,000	0	0%
Sewerage investigation	Fri 26/06/15	50,000	0	0%

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Attachment 2.0 – Maintenance grading on unsealed local rural roads

Unsealed Road - Maintenance Grading

Roads Graded since 1 July 2014

Road Name	Category	Length Graded (km)
Berowra Rd	1	1
Dandry Rd	1	3
Maranoa Rd	2	4

Roads Scheduled for Maintenance next 2 months

Locknaw Rd
Neible Rd
Pindari Rd
State Forest Rd
Pandora Pass Rd
Gentle Annie Rd
Yarragrinn Rd
Pibbon Rd
Myall Plains Rd
Tothills Rd
Narrawa Rd
Salaks Rd
Borambitty Rd
Box Ridge Rd
Mancers Lane
Brooks Rd
Uphills Lane
Maranoa Rd
Ropers Rd
Caledonia Rd
Munns Rd
Hotchkiss Rd
Bretni Rd
Finlays West Rd
Baradine Goorianawa Rd
Flags Rockedgial Rd
Sleightholmes Rd
Premier Estate Rd
A'Becketts Rd
North Pine Ridge Rd
Miangulliah Rd
Kanoona Rd
Homestead Rd
Wardens Rd
Blue Springs Rd
Town Well Rd
Mountainside Rd
Gundare Rd

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Item 24 Companion Animal Fees

Division:	Development Services
Management Area:	Regulatory Services
Author:	Director Development Services – Leeanne Ryan
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF6 That Council is financially sustainable over the long term.

Reason for Report

This report provides information on the recent increases to companion animal registration fees in line with CPI.

Background

The NSW Office of Local Government has issued a notice dated 30 June 2014 advising that companion animal registration fees are to increase from 1 July 2014 in line with CPI as recommended by Companion Animals Taskforce.

The new fees are as follows:

- Desexed animal: \$51 (from \$49)
- Non-desexed animal: \$188 (from \$182)
- Breeder concession: \$51 (from \$49)
- Pensioner concession (desexed animal only) \$20 (from \$19)

Council has been advised that the old fees must not be applied on or after 1 July 2014.

Issues

Council's 2014-15 Operational Plan could not be updated with the new above fees before adopting as the fee increases had not be advised at that time.

Options

Nil

Financial Considerations

Nil

RECOMMENDATION

That Council adopt the new companion animal registration fees as at 1 July 2014 as follows:

- Desexed animal: \$51 (from \$49)
- Non-desexed animal: \$188 (from \$182)
- Breeder concession: \$51 (from \$49)
- Pensioner concession (desexed animal only) \$20 (from \$19)

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Item 25 Contaminated Lands Register

Division:	Development Services
Management Area:	Regulatory Services
Author:	Environment & Health Officer – Brad Condon
CSP Key Focus Area:	NE3 – Local bushlands and forests are host to a healthy diversity of flora & fauna
Priority:	NE 3.1 – work with private and public landholders to build and maintain awareness of their responsibilities and requirements regarding environmental, land and natural resource management

Reason for Report

For Council to consider engaging the local community to aid in the establishment of a contaminated land register for the Warrumbungle LGA.

Background

The management of contaminated land is a shared responsibility between Office of Environment & Heritage (including the EPA), the Department of Planning and Council. Under the Contaminated Land Management Act 1997, the EPA regulated contaminated sites that pose a significant risk of harm to human health or the environment. All contaminated sites not regulated by the EPA are managed by Warrumbungle Shire Council through land use planning processes, i.e. State Environment Planning Policy 55 – Remediation of Land and Warrumbungle Local Environment Plan 2013.

As Council looks to develop a new Contaminated Land Management Policy to manage sites which are contaminated or potentially contaminated, Council will be reviewing its Contaminated Land Register. The Contaminated Land Register is referenced in the development application and rezoning processes, and in the issuing of Section 149 Planning Certificates. Contaminated land may have restrictions as to what may be done with the land, with some types of contamination requiring remediation works to prevent harm to public health or the environment.

Issues

It is noted that Council does not hold a definitive register of contaminated sites. Although some contaminated sites have been identified it is suspected that many more contaminated or potentially contaminated land sites exist within the Warrumbungle Shire Council. Without updating the register there exists a risk that contaminated land issues are not considered in planning processes. In order to update this register Council would rely heavily on community consultation.

Options

That Council engage in community consultation to identify contaminated or potentially contaminated land sites within the Warrumbungle Shire LGA.

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Financial Considerations

Nil

RECOMMENDATION

That Council engage in community consultation to identify contaminated or potentially contaminated land sites within the Warrumbungle Shire LGA.

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Item 26 Lot 1&2 DP84788 made available for Grazing Licence

Division:	Development Services
Management Area:	Property and Risk
Author:	Manager Property and Risk – Jennifer Parker
CSP Key Focus Area:	Local Economy
Priority:	LE1 Agricultural activities need to be recognised and supported as a foundation of our local economy

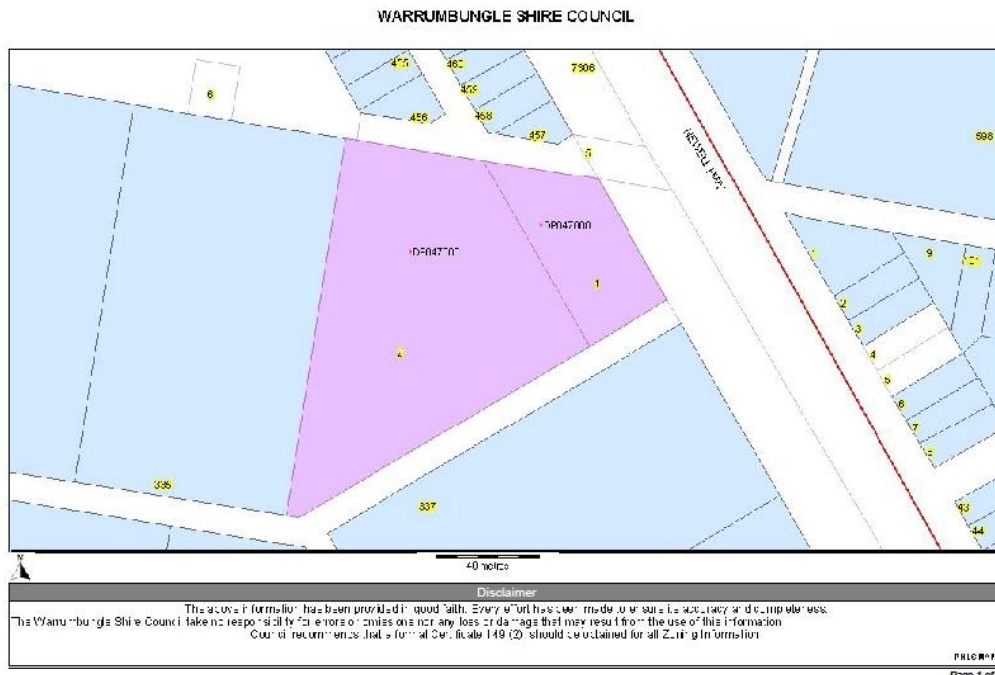
Reason for Report

Council has received a request to utilise the property Lots 1 & 2 DP 847880 for grazing.

Background

The property is under a resolution to make the land available to the LHPA for use after the 2013 Wambelong Fires. The property has not been utilised by LLS and needs to be considered as a re-addition to the Council's portfolio of properties used for Grazing.

The property is Lot 1 and 2 DP847880 and was last used for grazing in 2000. The land is 8.1474 ha approximately and fenced. After the Wambelong Fire, grazing is at a premium in the Coonabarabran area and requests have been forthcoming for grazing access to a few of Council's vacant lots.



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Issues

The property is made up of two (2) parcels and is deemed Operational Land. There is a DA for subdivision of the site. Lot 1 has an existing shed and house structure.

The property is operational land and as such as per Section 24 part 2 of the Local Government Act (1993); '*Operational land would ordinarily comprise land held as a temporary asset or as an investment, land which facilitates the carrying out by a council of its functions or land which may not be open to the general public, such as a works depot or a council garage.*'

This property has been set aside as an investment.

Options

The option to have a Grazing Licence on the property for 'Grass Rights' would enable a 'licensee' to look after the land, keep down weeds and deal with fencing as prescribed in Councils Standard Grazing Licences.

Council also has the option to not issue a grazing license on the site and allow it to remain unused.

Financial Considerations

As operational land it is not necessary for this land to have a plan of management. If the property was re-added to the schedule of Council controlled grazing leases, a small financial benefit would be received from agistment fees with the licensee maintaining the land. Council would benefit with little cost to maintain the land, but gain a potential profit.

RECOMMENDATION

That Council approve Lot 1 and 2 DP847880 be included in the portfolio of lands available for grazing licence and that it be advertised for expressions of interest from the general public for a short term licence of twelve months, **FURTHERMORE** Council gives authority to the General Manager to negotiate the Licence as a matter of business.

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Item 27 LEP Amendment – Erection of dwellings in RU1 Zone

Division:	Development Services
Management Area:	Town Planning
Author:	Town Planner – Alia Slamet
CSP Key Focus Area:	Rural Development
Priority:	GF4 Residents and land owners can benefit from dwelling permissibility previously afforded under the former Coonabarabran LEP.

Reason for Report

To address the issue of 'lost dwelling entitlements' under the current LEP, which were previously afforded under the Coonabarabran LEP 1990.

Note: The issue does not apply to the area of the former Coolah Shire, in so far as there was no land Zone 1(b) or 1(c) under the Coolah LEP that is now zoned RU1.

Background

The Warrumbungle Shire LEP 2013 Clause 4.2A relates to the erection of dwellings in the RU1 Zone (Primary Production).

Council Meeting 18th April 2013 (consideration of LEP submissions):

Council resolved to adopt a different version of Clause 4.2A to what was exhibited in September 2012; a version that would allow for the erection of a dwelling where previously permitted under the Coonabarabran LEP (Zones 1(b) and 1(c)).

Council's Director Development and Community Services, Tony Meppem put forward Council's proposed changes to the Department of Planning on 24 May 2013. The Department and Parliamentary Counsel (who have the ultimate determination on the content of the LEP) did not adopt the proposed change. The version of the Clause as exhibited was retained in the final (gazetted) version of the LEP.

Issues

In order for Council to grant consent for the erection of a dwelling under the current LEP Clause 4.2A, land Zoned RU1 needs to:

- Achieve the applicable minimum lot size (in most cases 500ha or 600ha) OR
- Be a lot created under the former LEP where a dwelling was permissible under the former LEP. OR
- Be an 'existing holding'.

There has been some upset/disquiet on the part of residents, land owners and interested parties where the above requirements cannot be achieved, and where the erection of a dwelling was previously permissible under the Coonabarabran LEP 1990. Additionally, some were under the impression that dwelling entitlements would be retained under the current LEP (allegedly, in several instances, on advice from former Council officers).

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It should be noted that the strategic intention of the RU1 Zoning, the large minimum lot sizes, and the final wording of Clause 4.2A, was to: prevent fragmentation and misuse of agricultural lands for residential purposes; to prevent residential development in high risk bushfire prone areas; and to protect land of terrestrial biodiversity value.

Options

The Department of Planning (Dubbo) have advised that:

1. Council is able to amend the subject clause to an earlier model clause through a Planning Proposal process. Council needs to be satisfied that the change to an earlier model clause will achieve its intended outcome.
2. The department would support a 5 year sunset period on that Clause.
3. Council should consider other anomalies that may need attention but Council should consider the timing of when Council wishes to amend such matters
4. Council may also consider including other model clauses such as boundary adjustment, subdivision for permissible uses and subdivision for intensive plant and livestock agriculture to provide flexibility
5. The Department will assist Council with the process required for the planning proposal/s

With respect to the Departments advice, we consider that:

1. Council needs to be satisfied that an amendment to the Clause will achieve the intended outcome of allowing previous dwelling entitlements while also considering potential negative implications such as building in extreme bushfire prone areas, fragmentation of agricultural lands and/or risk to terrestrial biodiversity land.
2. It is understood from our discussions with the Department that to increase the likelihood of the amendment passing, the Clause should be subject to a 5 year sunset period.

Council could then embark on a public relations exercise of alerting property owners that they have 5 years from the date of the gazettal of the amendment to act on their dwelling entitlement previously afforded under the Coonabarabran LEP 1990. The opportunity to do so will end with the 5 year sunset provision, after which Clause 4.2A will revert to the wording as originally gazetted.

It is considered that the amendment will not apply to the subdivision of land, i.e. variation to the applicable minimum lot size for subdivision will not be permitted.

- 3.& 4. The department has mentioned that Council may consider any other anomalies and the possible inclusion of other model clauses if undertaking an LEP amendment, but should consider the possible time constraints of doing so. Further investigations are required.
5. Council would call upon the assistance offered by the Department for preparation of a Planning Proposal.

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Financial Considerations

Minimal. The planning proposal is likely to be prepared in-house with the Department's assistance. However, there may be some impact on other town planning activities due to time constraints.

RECOMMENDATION

That Council support the preparation of a Planning Proposal to address the issue of 'lost dwelling entitlement' under the current LEP Zone RU1, including any other amendments necessary, which would be determined at a later date.

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Item 28 Heritage Report

Division:	Development Services
Management Area:	Town Planning
Author:	PA to Director Development Services – Kelly Dewar
CSP Key Focus Area:	Rural and Urban Development
Priority:	RU4 Our towns and villages are characterised by their attractiveness, appearance, safety and amenity

Reason for Report

Last month Council considered a report providing information on our Local Heritage Fund. It was requested a further report on allocation of these funds (particularly for works carried out on private buildings) be prepared for Council's information.

Background

The NSW Heritage Office through the Heritage Incentive Program provides funding to local councils to implement a local Heritage Strategy. As part of Council's strategy, funding is allocated from the Heritage Incentive Program for two purposes;

1. To appoint a Heritage Adviser – to provide heritage advice to Council and to owners of heritage significant sites, items and buildings.
2. To allow allocation of funding (known as a Local Heritage Fund) to owners of heritage significant sites, items and buildings.

Both programs are run in accordance with guidelines provided by the NSW Office of Environment and Heritage, in particular, the guidelines for the Local Heritage Fund indicates projects such as the following are appropriate;

- Conservation works and maintenance works projects
- Adaptive reuse projects
- Urban design projects that support heritage
- Interpretation projects
- Conservation management plans.

Local Heritage Funds benefit property owners and managers and foster a positive relationship between the wider community and the council in the following ways:

- Encourage good heritage conservation works and well-maintained property
- Encourage good urban design and well-designed adaptive reuse, sympathetic alterations and additions for heritage buildings and items
- Support sustainable and heritage tourism
- Encourage works to heritage places to get done because funding is provided on a contributory basis.

Each year Council invites members of the community to apply for a dollar for dollar grant generally with a limit of \$2000 from our Local Heritage Fund. Applicants must follow the local heritage fund guidelines to be eligible for funding. Each application is carefully

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considered by Council's Heritage Adviser and those recommended for funding are reported to Council for resolution before funding is approved.

In summary the funding has been allocated as follows over the past three years (see attached sheets for further details);

Year	Projects	Funding Amount	Councils Contribution
2011/12	8 projects – consisting of the following; 3 community buildings & 8 private buildings	\$16,293.50	\$8,146.75
2012/13	7 projects – consisting of the following: 5 community buildings & 2 private buildings	\$17,749	\$8,874.50
2013/14	11 projects – consisting of the following: 6 community building & 5 private buildings	\$14,890.92	\$7,000

Generally as demonstrated in the above table the Local Heritage Fund is being utilised to support work to a variety of heritage buildings/structures across both the community and private sector. The guidelines for the funding do not state that privately owned buildings are prohibited from applying for funding.

In relation to 2014/15 Local Heritage Fund Council resolved in April 2014 that 50% of the funding be allocated to projects in accordance with the Baradine Heritage Main Street Study.

Issues

Nil

Options

Nil

Financial Considerations

Local Heritage Fund is approximately \$17,000 for 2014/15.

RECOMMENDATION

For Council's Information

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Item 29 Development Applications

Division: Development Services

Management Area: Regulatory Services

Author: Development Services Administration Officer – Kobie Francis

CSP Key Focus Area: Rural and Urban Development

Priority / Strategy: RU4 The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications

(i) Approved – June 2014

Complying Development (Set Criteria) Development Application (Specialised Conditions)	Date Approved	Applicant's Name	Location	Town	Type Of Development
DA 66/1314	30/06/2014	Steve Miller	52-62 Binnaway Street	Coolah	Shed
DA 68/1314	02/06/2014	Dunedoo Lions Club	Wargundy Street	Dunedoo	Shed
DA 70/1314	23/06/2014	Richard and Cindy Fitzgerald	"West Nombi" 12589 Oxley Highway	Coonabarabran	New dwelling
DA 72/1314	27/06/2014	Max Dunbier	2989 Neilrex Road	Neilrex	Subdivision
DA 73/1314	27/06/2014	Max Dunbier	1270 Gamble Creek Road	Weetaliba	Subdivision
DA 83/1314	23/06/2014	Chad Stanford	88 Bolaro Street	Dunedoo	Renovations
CD 88/1314	04/06/2014	Kerrie Thompson	2 Dalgarno Street	Coonabarabran	Swimming pool
CD 89/1314	06/06/2014	Warrumbungle Steel Buildings	12 Bligh Street	Baradine	Double garage

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Development Applications

(ii) Bushfire – as of June 2014

Development Application (Specialised Conditions)	Date Received	Applicant's Name	Location	Town	Type Of Development	Status
DA 76/1213	9/05/2013	Arnold and Annette Sims	2210 Timor Road	Coonabarabran	Install manufactured home	Approval to install issued
DA 81/1213	5/06/2013	Peter and Jan Miller	44 Guinema Road	Bugaldie	Install manufactured home	Approval to install issued
DA 85/1314	16/05/2014	Warrumbungle Steel Buildings	939 Timor Road	Coonabarabran	Replace shed	NOD issued
DA 90/1314	26/05/2014	Taylor Made Buildings	747 Guinema Road	Bugaldie	Install manufactured home	Assessing

RECOMMENDATION

That Council note the Applications Approved, during June 2014, under Delegated Authority.